

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
MEETING MINUTES  
APRIL 8, 2013**

1. 01-04/08: **Call to Order.** President Barkemeyer called the meeting to order at 7:07 p.m.

President: James Barkemeyer

Trustees Present: Debra Alch, James Boyle, Timothy Fisher, David Korner, Daniel Orth, Frank Rothing

Trustees Absent: None

Also Present: Village Engineer David Gewalt, Village Counsel Victor Filippini, Lt. Jack Heneghan, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Vela-Schneider

Visitors: Joshua Connell (Lakeshore Waste Services), Village Resident Sheila Elston (1920 Duffy Lane), Lieutenant Heneghan's Family, Marc McCarthy (POB Montgomery & Company), Village Resident Mary Beth Reichenbach (13 Broadleys Court), Jeff Tigchelaar (CBRE), Village Resident Bill White (14 Broadleys Court), and Walter Willis (SWALCO)

2. 02-04/08: **Pledge of Allegiance.** President Barkemeyer led everyone in reciting the Pledge of Allegiance.
3. 03-04/08: **Discussion Regarding the Citizen Survey.** President Barkemeyer reported on the Citizen Survey. He noted that approximately 56% of residents who responded to the survey were in favor of empty nester development. He remarked on the Police Department's high marks and indicated that in general, survey results have progressively improved over the years. Village Manager Lasday stated that the Village received 42 responses this year in comparison to last year's 17 responses. President Barkemeyer noted that even the Architectural Review Commission rating has vastly improved over last year's response. Village Manager Lasday commended the Police Department personnel for their white glove service to the residents.
4. 04-04/08: **Discussion Regarding the Maintenance and Financial Obligations for Private Culvert Work on Broadleys Court.** Trustee Fisher recused himself from this issue and stepped away from the table. Village Engineer Gewalt presented a bill from DeMuth that was invoiced to two residents in the Broadleys Court Subdivision. He stated that the Village received a phone call during the week of December 17, 2012 from Mrs. Reichenbach regarding flooding of the culvert between her and the White's property. He stated that when he spoke with Mrs. Reichenbach, she had indicated that the flooding of the

culvert might have something to do with the IDOT work along Route 22. He stated that because of the upcoming holidays and the cold weather setting in, he contacted R-O-W/Roads Commissioner Korner regarding this matter. He stated that the Village sent DeMuth to investigate whether this was an IDOT or resident issue. He stated that DeMuth discovered that the cause of the flooding was not an IDOT issue. Village Engineer Gewalt stated that he was under the impression that Mrs. Reichenbach was aware that the culvert was a privately maintained sewer and that she would be responsible for it. He stated that the Village requested on behalf of the residents for DeMuth to clean the private culvert and to bill the residents for this service. He stated that after DeMuth began rodding out the culvert, it was determined that the tree roots were too extensive and it required them to return on January 8, 2013 to finish cleaning the line. He indicated that a report from DeMuth has been provided for the Board's review. He noted that the Village did not attempt to get approval from the subdivision before beginning the work.

Trustee Korner stated that when he received the initial phone call, it was because there was uncertainty in regards to whether this issue was an IDOT problem and Mrs. Reichenbach had indicated that the water in the culvert was rising. He stated that the Village responded to a resident who was in need of help. Mrs. Reichenbach stated that she had contacted Village Manager Lasday to find out who she needed to call to fix the issue and was supposed to get a phone call back after the Village investigated whether the flooding was caused by IDOT. She stated that she never received a second phone call back from Village Engineer Gewalt explaining anything. She stated that when the water began to recede she did not think anything of it because no contractor was on her property. Village Engineer Gewalt stated that the contractor accessed the culvert from Route 22 to avoid damaging the private property. Trustee Korner stated that the Village tried to do the right thing by the resident and indicated that even if the resident chose her own contractor, the work would not have been completed free of charge. Mrs. Reichenbach agreed but indicated that the point is that no one ever called her back to give her a status of what was happening. Trustee Korner noted that there was value in the work performed by the contractor. Mrs. Reichenbach stated that she had called the Village asking for information and instead received a bill from a contractor. Trustee Orth offered Mrs. Reichenbach an apology for not providing better communication. Village Counsel Filippini noted that the Village has an easement that allows it and its contractors to access the area from Route 22 without securing a permit from IDOT. He stated that it is costly and takes a long time to have a private contractor obtain a permit from IDOT to access this area and could have resulted in the private contractor performing the work on private property, possibly causing damage to it with its heavy equipment. Village Manager Lasday apologized to Mrs. Reichenbach but noted that time was of the essence to prevent a larger flooding problem from occurring due to the blocked culvert.

Trustee Orth inquired whether Mrs. Reichenbach feels responsibility for any portion of the bill. Mr. White stated that he was the other resident to receive an invoice for this service. He stated that he received a letter from the Village indicating that these costs were discussed with them when no such thing had occurred. He stated that neither he nor Mrs. Reichenbach was given the opportunity to secure another contractor. He noted 6 or 7 years ago, a similar situation had occurred and that he spoke with the Homeowners' Association who indicated

that this would be an Association problem. He stated that the total cost was \$900, half of it paid by the Homeowners' Association, and he thinks the DeMuth invoice is exorbitant, even with inflation.

Trustee Orth indicated that it does not appear that all residents would benefit from this work. Village Engineer Gewalt stated that there are various draining areas and not everyone from the subdivision benefited from the work performed by DeMuth. Mr. White replied that there are five homes that benefited from the work by DeMuth. Trustee Orth stated that the report indicates that the work should be performed every 2-3 years to keep the willow tree roots from clogging up the drainage culvert and that Mr. White and Mrs. Reichenbach should realize that they have been fortunate not to have had a situation earlier. Village Manager Lasday stated that the culvert is going to be a long-term concern and that the residents are going to have difficulty in the future in obtaining a permit from IDOT to clean the culvert on a regular basis. Trustee Korner inquired why Mrs. Reichenbach had not contacted her Homeowners' Association instead of the Village when the situation was first identified. Mrs. Reichenbach stated that there is not a Homeowners' Association.

Trustee Korner inquired what Mrs. Reichenbach feels is a fair amount to pay for the work that benefitted her and Mr. White. Mrs. Reichenbach indicated that she would like to speak with her husband before answering this question. Trustee Korner stated that a secondary issue is whether there is or is not a Homeowners' Association. Mr. Timothy Fisher stated that there is a Homeowners' Association. Mrs. Reichenbach replied that there is not a Homeowners' Association. Mr. White stated that there is a document that identifies the Homeowners' Association creation but that the Homeowners' Association is not a legal one as it not registered by the State. Mr. Fisher replied that there is a fee of \$300/year but noted that he does not invoice the property owners.

Trustee Korner requested that Mrs. Reichenbach speak with her husband after he returns and contact Village Manager Lasday on Thursday to discuss what they feel is an appropriate fee. He stated that he will not apologize for doing the work as this was a situation that could have easily escalated and had a negative effect on the residents. He did apologize for the Village not communicating as well as it should have. Mr. Fisher stated that the culvert was not completely blocked and added that the water drained in a swale so it would not have caused an immediate issue to Mrs. Reichenbach or Mr. White.

Trustee Korner stated that the Village needs to discuss what guidelines it will follow in the future in regards to this subdivision, particularly when there is not a clear indication as to whether there is a Homeowners' Association. Mr. Fisher stated that he will work to formally establish the Homeowners' Association.

*(Trustee) Timothy Fisher stepped out of the meeting room at this time.*

5. **05-04/08: Discussion Regarding a Request by District 113 for a Financial Commitment to Partially Fund a School Resource Officer at Deerfield High School.** Village Clerk Ansani reported that he, Chief Price, Trustee Orth, and Village Manager Lasday attended a meeting with District 113 regarding a request for a financial commitment to fund a school

resource officer at Deerfield High School. He stated that he was not swayed that the Village residents should contribute additional funds to pay for this officer, and that District 113's property taxes should cover the costs for a school resource officer. Trustee Rothing agreed, noting that the District should budget for the expense with its own funds. Trustee Korner disagreed, noting that Bannockburn children will benefit from having a school resource officer. He stated that the Village could seek reciprocal assistance by having the school resource officer police a Bannockburn event. Trustee Boyle inquired whether Riverwoods is going to contribute any funds. Village Manager Lasday replied that she did not know, but indicated that the County is vehemently against providing funds from its portion of property taxes and have indicated that District 113 should fund it with its tax dollars. Trustee Orth stated that he may be amenable to supporting such a request if District 113 was unable to secure all the funds itself. President Barkemeyer noted that if there is value for the school resource officer, then District 113 will find a way to budget for it. The general consensus at this time is to not take any action regarding this request.

6. 06-04/08: **Discussion Regarding the Battle of Bannockburn BBQ Event.** Village Manager Lasday reported that she is working to secure 8 communities to participate in the 2013 Battle of Bannockburn BBQ Event. She stated that she will be meeting with Jeremy Greenberg to obtain some graphic designs for this year's event. She noted that they are ahead of schedule at this time.
  
7. 08-04/08: **Public Hearing Seeking Comment on the Advisability of Issuing a Request for Proposal and Awarding a Franchise to a Private Entity for the Collection of Waste from Nonresidential Locations.** Trustee Orth moved, seconded by Trustee Boyle, to open a public hearing at 7:47 p.m. to seek comment on the advisability of issuing a request for proposal (RFP) and awarding a franchise to a private entity for the collection of waste from nonresidential locations. On a roll call vote, the motion was unanimously approved. Ayes: Five (Alch, Boyle, Korner, Orth, Rothing), Nays: None, Absent: One (Fisher). Village Manager Lasday stated that if the Village moves forward with seeking to obtain a private entity contract for the collection of waste from nonresidential locations, it will need to issue an RFP within 120 days from approval of the Board. She stated that she will speak with the commercial businesses tomorrow during the Economic Development Commission meeting. Mr. Walter Willis (SWALCO) stated that he is excited to have the Village of Bannockburn as its newest member of SWALCO. He stated that this RFP would be the same approach as the Village followed with its residential waste hauler contract. He stated that both the City of Highland Park and the City of Highwood were able to obtain lower rates for their nonresidential districts. He stated that the Village can issue an RFP and see how competitive the bids are. He stated that the National Solid Waste Management Association (NSWMA) is a group that represents private haulers who are not happy that communities are seeking to franchise waste hauling services but indicated that SWALCO's legal counsel has indicated that municipalities have the right to do this. He stated that the nonresidential commercial survey that the Village had sent out has indicated that 80% of the nonresidential commercial properties would benefit from a franchise.

*Trustee Fisher reentered the Board room and took his seat with the Board.*

Upon inquiry from Mr. Jeff Tigchelaar (CBRE), Mr. Walter Willis stated that the contract will stipulate that the franchised waste hauler will comply with the existing waste hauling rate for 1 year for the 20% of properties that would not benefit by the franchise. Hearing no other comments from the audience, Trustee Orth moved, to close the public hearing at 7:56 p.m. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

8. **08-04/08: Consideration of Deferral of Enforcement Regarding Sleepy's – The Mattress Professional's Occupancy at the Bannockburn Green Retail Center.** Mr. Marc McCarthy (POB Montgomery and Co.) and Mr. Tigchelaar (CBRE) introduced themselves to the Board of Trustees. Village Manager Lasday stated that Sleepy's is on the next Plan Commission/Zoning Board of Appeals (PCZBA) meeting on Monday, May 13, 2013 at 6:00 p.m. for zoning relief to allow Sleepy's to occupy the former Blockbuster space although a 2006 ordinance indicates that this outlot building is supposed to be torn down. She stated that POB Bannockburn is seeking to secure a lease with Sleepy's and hopes to begin the buildout in the former Blockbuster site in early May and is asking for deferred enforcement. Village Counsel Filippini clarified that the Bannockburn Green Retail Center's 2006 ordinance indicated that Phase III work would eliminate the outlot building on the northeastern corner of the Retail Center and replace it with a smaller building. He stated that the proposed lease term could possibly go for 15 years. Trustee Korner inquired about other zoning issues. Village Manager Lasday stated that there may also be zoning issues with the number of signs that are being requested for the property but that the management company has agreed to make the signage compliant at this time and then would consider requesting additional signage beyond the Village's zoning regulations. Mr. McCarthy stated that Sleepy's is seeking to open 25 stores in early July simultaneously.

Trustee Rothing inquired about the projected sales for Sleepy's. Mr. McCarthy indicated that he estimated that they do approximately \$2,000,000 per store. Trustee Rothing indicated that if there are any concerns, the Board should be upfront about it now, particularly since there is a potential lease of up to 15 years. Trustee Fisher noted that if the store is not successful, then they would not renew their lease options. Mr. McCarthy noted that there is a likely possibility that a restaurant will be coming into the Retail Center.

The Board discussed signage. Trustee Rothing expressed concern regarding the need for signage on Route 22 and whether the signage would be disruptive to the aesthetics at the Retail Center. President Barkemeyer noted that signage still requires Architectural Review Commission approval. Mr. McCarthy stated that he will work on the signage package, noting that he does not want this to be an issue for Sleepy's in the future. Village Manager Lasday inquired whether Sleepy's will take all of the former Blockbuster space. Mr. McCarthy replied that they will take all of the space. Village Clerk Ansani noted that he reviewed Sleepy's material, and that the annual revenue is estimated that \$1,009,000 per year. Village Manager Lasday suggested having the Board defer enforcement for the buildout of the property but not for signage. Trustee Orth inquired about the purpose of deferment. Village Counsel Filippini stated that it would allow POB Bannockburn to move forward with the lease approval process. Village Finance Director McCulloch also noted that it would also allow the building permit application to be processed. Trustee Alch

inquired whether mattress stores are big draws to retail centers. Mr. McCarthy replied that they are. Village Counsel Filippini noted that the tenant would not be allowed to occupy the space until all approvals have been finalized.

Trustee Orth stated that he is willing to say that the Board of Trustees will be reasonable, but noted that particulars will still need to be approved. Trustee Fisher agreed, noting that signage is the biggest concern. Village Manager Lasday suggested that signage relief also be included on the next agenda.

Trustee Orth moved, seconded by Trustee Fisher, to defer enforcement of occupancy excluding any other variance or relief with the knowledge that the Board of Trustees does not waive its rights to enforcement, subject to its review of the zoning relief application that must be received by the Village no later than May 1, 2013. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

9. 09-04/08: Other Business. Upon inquiry from the Board, Mr. McCarthy indicated that Dominick's has not informed him whether it will continue leasing the space in the Retail Center. Mr. Jeff Tigchelaar updated the Board on the McDonald's zoning application, as well as other prospects for the Retail Center.
10. 10-04/08: Consideration of Approval of a Waiver of Competitive Bids and an Agreement between Scopelliti Landscape and the Village of Bannockburn for Landscape Maintenance Services for Landscaping Services in Spring, Summer and Fall 2013 in the Amount of \$82,087. Trustee Korner stated that the increase contract rate is due to the expansion of scope of services. Village Engineer Gewalt stated that it would cost an additional \$12,367 for mowing, weeding, and herbicide treatments, and \$25,899 for the purchase, installation, and maintenance of gator bags along Route 22. Village Finance Director McCulloch inquired whether the gator bags can be reused. Village Engineer Gewalt replied that they could be reused a few times. He stated that the bags will be used in the summer then removed in the fall. Upon inquiry from Trustee Orth, Village Engineer Gewalt replied that a gator bag is a green bag that is placed on a tree that provides continuous watering of the tree over an extended period of time.
11. 11-04/08: Other Business. Trustee Boyle indicated that Lt. Heneghan's 25 year service recognition has to be delayed while the Bannockburn Police Department assists the Deerfield Police Department in apprehending suspects in an armed robbery in Deerfield. He stated that one suspect has been picked up by a Bannockburn Officer, but that two suspects remain at large.
12. 12-04/08: Consideration of Approval of a Waiver of Competitive Bids and an Agreement between Scopelliti Landscape and the Village of Bannockburn for Landscape Maintenance Services for Landscaping Services in Spring, Summer and Fall 2013 in the Amount of \$82,087 Continued. Trustee Rothing moved, seconded by Trustee Korner, to approve the waiver of competitive bids and to enter into an agreement between Scopelliti Landscape and the Village of Bannockburn for landscape maintenance

services for Spring, Summer, and Fall 2013. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.

13. 13-04/08: **Consideration of Approval of the Village of Bannockburn Emerald Ash Borer Plan.** Village Manager Lasday reported on the development of an emerald ash borer plan. She stated that an intern begins on May 1, 2013 and will seek grant opportunities. Trustee Orth moved, seconded by Trustee Korner, to approve the Village of Bannockburn Emerald Ash Borer plan. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
14. 14-04/08: **Consideration of Approval of a Waiver of Competitive Bids and the Authorization of Tree Purchases Through the Village of Buffalo Grove Bidding Process (Not to Exceed \$50,000 in the 2013-2014 Fiscal Year).** Village Finance Director McCulloch stated that the Village will not be contracting with Village of Buffalo Grove but with the contractor that Buffalo Grove selects. Trustee Rothing moved, seconded by Trustee Fisher, to approve a waiver of competitive bids and to authorize tree purchases through the Village of Buffalo Grove bidding process with the contractor that Buffalo Grove selects, with an amount not to exceed \$50,000 in the 2013-2014 Fiscal Year. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
15. 15-04/08: **Consideration of Approval of an Ordinance Amending the Bannockburn Zoning Code Regarding Height, Surface Area, and the Number of Pylon Signs in the "O" Office District.** Village Counsel Filippini provided an update to the proposed text amendment, noting that the language would allow 2275 Half Day Road to have additional pylon signs above the maximum permitted in the Village's Zoning Code. Village Manager Lasday noted a minor correction to the proposed ordinance. Trustee Orth moved, seconded by Trustee Rothing, to approve an ordinance amending the Bannockburn Zoning Code regarding height, surface area, and the number of pylon signs in the "O" Office District. On a roll call vote, Ordinance 2013-06 was unanimously approved, as amended. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
16. 16-04/08: **Consideration of Approval of an Ordinance Granting a Special Use Permit and Variations for Retention of Existing Exterior Lights, Installation of Exterior Lights, Retention of the Existing Identification Sign, and Installation of Two Identification Signs (2275 Half Day Road).** Village Manager Lasday noted a minor correction to the proposed ordinance. Trustee Orth moved, seconded by Trustee Rothing, to approve an ordinance granting a Special Use Permit and variations for the retention of existing exterior lights (in the parking lot), installation of new exterior lights, retention of an existing identification sign, and the installation of two additional identification signs, as amended. On a roll call vote, Ordinance 2013-07 was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
17. 17-04/08: **Breathe Deep North Shore Joint Proclamation by the Village President.** President Barkemeyer issued a proclamation regarding Breathe Deep North Shore.

18. 18-04/08: **Consideration of Approval of a Resolution Authorizing a Proposal from Swanson Water Treatment, Inc. to Provide Water Operator Services.** Trustee Fisher moved, seconded by Trustee Orth, to approve a resolution authorizing a proposal from Swanson Water Treatment, Inc. to provide water operating services. On a roll call vote, Resolution 2013-R-11 was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
19. 19-04/08: **Consideration of Approval of Sanitary Sewer Maintenance Work by Lifco Construction in the Amount Not to Exceed \$19,500.** Trustee Fisher identified work that needs to be completed on manholes and storm sewers that is causing infiltration into the Village's sanitary sewer system. Trustee Rothing moved, seconded by Trustee Korner, to approve a sanitary sewer maintenance work agreement with Lifco Construction in the amount not to exceed \$19,500. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None.
20. 20-04/08: **Commissioners' Reports.**

*\*Finance Commissioner's Report. \*Bill Submit List.* Finance Commissioner Alch presented the proposed Bill Submit List. She identified items of note. Trustee Fisher moved, seconded by Trustee Alch, to approve the Bill Submit List as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None. *\*Budget Report.* Finance Commissioner Alch presented the budget report for the month of March. She noted that sales tax revenue is down 5% from last year for the same reporting period. She stated that the hotel tax exceeds budget expectations. Finance Commissioner Alch noted that the Village's expenses are up due to the IMRF payment. *\*Discussion of the Fiscal Year 2013-2014 Capital Projects and Budget.* Finance Commissioner Alch stated that Village Finance Director McCulloch would like to distribute the budget books and requested that any comments be provided immediately. Village Manager Lasday stated that Village Finance Director McCulloch prepared a narrative for the Board's review. She stated that the Village's policy is to keep a 12 month reserve policy for operational costs, including water and sewer funds. Village Finance Director McCulloch stated that the Village will be able to maintain its reserve policy for a couple of years but noted \$5,000,000 of proposed work outside of the next five year period. She stated that because the Water and Sewer Funds are segregated and cannot be used to cover the General Fund expenses, the Village's general fund will not be able to maintain its reserve. She stated that the Board needs to evaluate its future projects. Village Manager Lasday also noted changes that will be made to the budget including Scopelliti's landscape contract and an MFT adjustment.

*Lieutenant Heneghan and his family arrived.*

21. 21-04/08: **Consideration of Approval of a Resolution Recognizing Twenty-Five Years of Service of John (Jack) Heneghan.** Lt. Heneghan President Barkemeyer and the Board of Trustees read a proposed resolution. Trustee Fisher moved, seconded by Trustee Boyle, to approve the proposed resolution. On a roll call vote, Resolution 2013-R-12 was



unanimously approved. Ayes: Six (Alch, Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: None. Chief Price commended Lt. Heneghan for his service and also noted that prior to arriving to this meeting, Lt. Heneghan was able to apprehend a suspect in the Deerfield armed robbery that just occurred. He and Police Commissioner Boyle presented Lt. Heneghan with a token of the Village's appreciation.

*A 10 minute recess was taken to allow those in attendance to enjoy refreshments. Trustee Alch left the meeting at 9:05 p.m.*

22. 22-04/08: Police Chief's Report. *\*Child Abuse Awareness Month.* Chief Price requested permission to promote Child Abuse Awareness month by putting out posters on the Village Hall lawn. The consensus of the Board is to allow Chief Price to place posters out the Village Hall's front lawn to promote Child Abuse Awareness month. *\*25 Years of Service for Lt. Heneghan.* Chief Price commended Lt. Heneghan's dedication and his skills that he brings to the Bannockburn Police Department. *\*Arrests.* Chief Price reported that Officer Sears has made six DUI arrests over the last month. Lt. Heneghan noted that the third suspect in the armed robbery has been apprehended. Village Manager Lasday thanked the Police Department's for their service.
  
23. 23-04/08: Village Engineer's Report. *\*Pay Requests.* Village Engineer Gewalt presented a pay request in the amount of \$13,552.20 for RA Mancini for water main work on Waukegan Road., a pay request in the amount of \$1,845 for RA Mancini for the water interconnection with Del Mar Water Company, and a pay request in the amount of \$6,750.00 for DeMuth for the water valve box and b-box adjustments on Half Day Road. *\*Sanitary Sewer Infiltration/Smoke Testing Status.* Village Engineer Gewalt reported that five homes have not resolved their sanitary sewer infiltration issues. He stated that a couple of the residents have requested additional time to complete the work. He stated that a letter will be sent to these residents authorizing the extension. *\*Cedarcrest Lane Water Main Project.* Village Engineer Gewalt reported that notification letters were mailed to the residents of Cedarcrest Lane. He stated that the Cedarcrest Lane water main install was slated to begin today but, due to the inclement weather, has been postponed. He indicated that Village Finance Director McCulloch has identified a May 15, 2013 deadline for the work to be completed and that the Village will need to seek an extension from the IEPA. *\*319 Grant Project - Sears Easement.* Village Manager Lasday reported that Sears has finally agreed to sign off on the easement. Village Engineer Gewalt stated that the SMC has requested, on the Village's behalf, an extension to complete the work. He stated that it appears that the Village will be given until June 30<sup>th</sup> to complete the work. He stated that the Village will seek bids this week. *\*Route 22 Widening Project.* Village Engineer Gewalt reported that IDOT is scheduled to begin tree installation along the medians and right-of-ways on Route 22. He noted that IDOT has rejected certain portions of the western bound side of the road and is requiring the contractor to replace these sections. *\*High Terrace Road Repaving Project.* Village Engineer Gewalt reported that IDOT has approved the use of MFT funds to repave High Terrace. He stated that work is anticipated to begin in August. *\*Professional Selection Process Standards.* Trustee Korner inquired about future reviews of grant applications to ensure compliance with professional selection process and Buy American requirements. Village Counsel Filippini stated that he is not aware of this.

24. 24-04/08: Village Counsel's Report. Village Counsel Filippini reported on the Holland & Knight seminar on April 26, 2013. He stated that he cannot guarantee whether this will qualify for attorney continuing education credit though Holland & Knight is trying to get approval to do so.
25. 25-04/08: Village Manager's Report. *\*New Intern.* Village Manager Lasday reported that the new intern will begin May 1, 2013. *\*NWMC.* Village Manager Lasday reported that the Village's first Northwest Municipal Conference meeting is this Wednesday. *\*SWALCO Meeting.* Village Manager Lasday reported that she will attend the SWALCO meeting on Thursday. *\*Route 22 Concerns.* Village Manager Lasday reported that residents have contacted the Village regarding concerns with the new landscaping on the Route 22 median. She stated that IDOT is aware of visibility concerns and that the landscaping should be installed with this in mind. *\*Lake County Meeting.* Village Manager Lasday reported that there is a Lake County meeting on Tuesday afternoon regarding sanitary sewer. *\*Tabletop Exercise.* Village Manager Lasday reported on an upcoming tabletop exercise with different organizations include Lake County College, EMS, other municipalities, etc. which will essentially provide a drill on emergency response. *\*Springfield Visit.* Village Manager Lasday reported that she and President Barkemeyer will head to Springfield next week to meet with the General Assembly regarding the responsible bidder bill and prevailing wage. *\*Residential Waste Hauling Contract.* Village Manager Lasday reported that she would like to bring back the residential waste hauling contract to amend the insurance requirements to be in line with what Lakeshore Recycling provides to other communities. *\*Tiny Treasures Event.* Village Manager Lasday reported that the Garden Club is interested in having a Tiny Treasures event the day before the Village's Bannockburn Day on the Village's Open Space. The consensus of the Board is that this would be okay. *\*Economic Development Commission Meeting.* Village Manager Lasday reported that the Economic Development Commission meeting will be held tomorrow. *\*Deerfield-Bannockburn-Riverwoods Chamber of Commerce Meeting.* Village Manager Lasday reported that the DBR Chamber of Commerce will have its next meeting at San Gabriel. *\*Holiday Lights.* Village Manager Lasday reported that the Garden Club will not be installing any decorations on the tree at the front of the Village Hall. The consensus of the Board is to only decorate the trees with white lights. No colored lights will be allowed.
26. 26-04/08: Village Clerk's Report. Village Clerk Ansani had nothing to report.
27. 27-04/08: Commissioners' Reports Continued.
- \*Water and Sanitary/Storm Sewer Commissioner's Report.* Water and Sanitary/Storm Sewer Commissioner Fisher had nothing to report.
- \*R-O-W/Roads and Tree Commissioner Korer.* R-O-W/Roads Commissioner Korer had nothing to report.

*\*Economic Development Commissioner's Report.* Economic Development Commissioner Rothing had nothing to report.

*\*Building Commissioner's Report.* Building Commissioner had nothing to report.

*\*Police Commissioner's Report.* Police Commissioner Boyle had nothing to report.

28. 28-04/08: **President's Report.** President Barkemeyer had nothing to report.
29. 29-04/08: **EXECUTIVE SESSION.** Trustee Orth moved, seconded by Trustee Fisher, to enter into Executive Session to discuss threatened litigation, personnel, land acquisition/disposition, and Executive Session Minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: One (Alch). Executive Session was entered into at 9:37 p.m.  
  
There being no further business in Executive Session, Trustee Orth moved, seconded by Trustee Boyle, to exit out of Executive Session. On a roll call vote, Executive Session was adjourned at 9:58 p.m. Ayes: Five (Boyle, Fisher, Korner, Orth, Rothing), Nays: None, Absent: One (Alch).
30. 30-04/08: **Other Business.** *\*Consideration of Approval of the March 11, 2013 Board of Trustees Executive Session Meeting Minutes (Subject to Minor Corrections).* Trustee Orth moved, seconded by Trustee Boyle, to approve but keep confidential the March 11, 2013 Board of Trustees Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Korner, Fisher, Orth, Rothing), Nays: None, Absent: One (Alch). *\*Consideration of Approval of the March 11, 2013 Meeting Minutes.* President Barkemeyer noted that Trustee Alch and Village Finance Director McCulloch offered corrections to the March 11, 2013 Board of Trustees Meeting Minutes. Trustee Orth moved, seconded by Trustee Boyle, to approve the March 11, 2013 Board of Trustees Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Korner, Fisher, Orth, Rothing), Nays: None, Absent: One (Alch).
31. 31-04/08: **Adjournment.** There being no further business to come before the Board of Trustees, Trustee Roth moved, seconded by Trustee Boyle, to adjourn. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Korner, Fisher, Orth, Rothing), Nays: None, Absent: One (Alch). The meeting was adjourned at 9:59 p.m.