

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, FEBRUARY 13, 2012**

1. 01-02/13: **Call to Order.** President Barkemeyer called the meeting to order at 7:02 p.m.

President: James Barkemeyer

Trustees Present: James Boyle, Tim Fisher, David Korner, Gene Nordby, Frank Rothing

Trustees Absent: Daniel Orth

Also Present: Village Clerk Debra Alch, Village Counsel Victor Filippini, Village Engineer David Gewalt, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Ron Cohen (K&R Architectural Concepts), Ryan Finnely (Trinity International University), Katherine Goehrke (Trinity International University), Omar Hernandez (REIT Management, 1200 Lakeside Drive), Village Property Owners Glenn and Lauren Morris (2900 Telegraph Road), Michael Rothschild (K&R Architectural Concepts)

2. 02-02/13: **Pledge of Allegiance.** President Barkemeyer led everyone in reciting the Pledge of Allegiance.
3. 03-02/13: **Visitors' Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, President Barkemeyer moved onto the next issue.
4. 04-02/13: **Consideration of an Ordinance Amending the Bannockburn Zoning Code Regarding Non-Student Recreational Uses in the College District.** Village Manager Lasday stated that the draft ordinance includes language amending the zoning code to permit the football camp. Trustee Fisher moved, seconded by Trustee Rothing, to approve an ordinance amending the Bannockburn Zoning Code regarding non-student recreational uses in the College District. On a roll call vote, Ordinance 2012-03 was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
5. 05-02/13: **Consideration of Approval of an Ordinance Granting a Special Use Permit and Variation for Non-Student Recreational Uses for Trinity International University.** Trustee Korner moved, seconded by Trustee Fisher, to approve an ordinance granting a Special Use Permit and variation for non-student recreational uses for Trinity International University. On a roll call vote, Ordinance 2012-04 was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).

6. **06-02/13: Report of the February 6, 2012 Plan Commission/Zoning Board of Appeals Meeting.** Village Manager Lasday reported that the Plan Commission/Zoning Board of Appeals (PCZBA) unanimously recommended approval to permit the installation of a nameplate sign on Lakeside Drive and another nameplate sign along the Tollway. She stated that the Commission was also in favor of allowing the signage along the Tollway to be lit 24 hours per day but was not able to recommend approval because the issue regarding illumination was not properly noticed. She stated that the Commission has requested that the Board send the issue of illumination back to them for consideration. Trustee Nordby inquired why the PCZBA would like to permit illuminating the sign 24 hours per day. Village Manager Lasday stated that the PCZBA feels that there should be more visibility along the Tollway, particularly since it does not affect any of the Village Residents. She noted that the PCZBA is not interested in allowing 24 hour per day illumination along Lakeside Drive. The consensus of the Board is to send the issue of illumination back to the Plan Commission for consideration and to hold off on drafting an ordinance so that the signage and illumination can be approved together. The Board directed Staff to notice this issue for consideration. Village Counsel Filippini stated that this issue should also be brought forth to the Architectural Review Commission for their consideration. Mr. Omar Hernandez (REIT Management) introduced himself to the Board. He presented the proposed signage for Lakeside Drive and for the Tollway. He stated that the Tollway sign would be limited to four nameplates while the Lakeside Drive sign would be limited to eight nameplates. Trustee Korner suggested that the Architectural Review Commission be made aware that the Board is supportive of the proposed signs.

7. **07-02/13: Discussion of Electric Aggregation.** Village Manager Lasday stated that a lot of the consortiums whose communities have electric aggregation on the ballot intend to go out to bid the day after the election. She stated that the Village of Bannockburn may be able to join the Buffalo Grove Consortium or join in with the Village of Kildeer in entering into an agreement with the Mayor's Caucus. Trustee Nordby inquired how long the contract would be if the Village joined with the Consortium. Village Manager Lasday stated that the Village would be obligated to a contract of one year. Trustee Nordby inquired whether the Village could have a lengthier contract. Village Counsel Filippini stated that a longer contract could be acquired, but noted that electric providers would probably be more conservative in their bids due to the volatility of rates. Trustee Korner inquired about the costs associated with joining the consortium. Village Manager Lasday stated that there would be legal costs. She stated the consortium may also bid add-ins that would not benefit the Village of Bannockburn but the Village would be required to help fund. Village Counsel Filippini stated that a draft Plan of Governance is required. He stated that there are a number of boiler plate documents that can be used that would require minimal work from his office. He stated that the Village is required to have two Public Hearings on this matter and that legal notices will need to be published for the two meetings. He stated that the Board needs to consider the Village's share of administrative and add-on costs of a consortium in relation to the Village's utilization. He stated that the Mayor's Caucus has little risk though the cost savings may be less. Village Manager Lasday stated that Long Grove has indicated that it will participate in the Consortium with Buffalo Grove. Village Counsel Filippini stated that the advantage of an opt-out program, even if the Village joins the Mayor's Caucus, is that the Village can go to bid on behalf of the residents and allow them to opt-out if they choose. The consensus of the Board is to have staff work

with Counsel to draft a Plan of Governance and to publish the required legal notices in the newspaper.

8. 08-02/13: **Village Engineer's Report.** **Telegraph Road Sanitary Sewer Project.* Village Engineer Gewalt presented a Change Order request for the Telegraph Road Sanitary Sewer Project. He stated that the Village's estimate for the work was \$100,000 but that the actual cost was \$77,935. He presented a final pay request for LifCo in the amount of \$8,455. **South Lakeside Drive, Broadleys Court, and Telegraph Road Repaving Project.* Village Engineer Gewalt presented a pay request to reduce Curran's retention to \$20,000 for the South Lakeside Drive, Broadleys Court, and Telegraph Road Repaving Project. **North Lakeside Drive Repaving Project.* Village Engineer Gewalt reported on a meeting with north Lakeside Drive Business Owners regarding the North Lakeside Drive Repaving Project. He stated that while the Village desired to completely shut down Lakeside Drive and have the traffic routed through the drives of the properties, the majority of the Business Owners had indicated that this would not be an acceptable solution. He stated that the Business Owners are more amenable to allowing automobiles to use the drives but not allow large vehicles on the drives due to the potential for damage of the drives. He stated that LTD anticipates approximately 10 large vehicular trucks entering and exiting the property on a daily basis to deliver merchandise. Trustee Nordby inquired whether it is possible to coordinate the truck deliveries to occur in the late evening. Village Engineer Gewalt stated that LTD has indicated that they would not be able to coordinate the delivery times of the trucks. He stated that the bid opening will occur on March 7, 2012 and that he is exploring the ability to incentivize the contractor in completing the work as quickly as possible, noting that it will take a minimum of two months to complete the work. **Waukegan Road, Cedarcrest Lane Water Main Project.* Village Engineer Gewalt reported that he has received the cooperation of two of the homeowners on Cedarcrest Lane. **319 Grant Project.* Village Engineer Gewalt reported that Sears is amenable to providing a right-of-entry agreement with the Village for the 319 Grant Project provided that the Village agrees to purchase the land if it does not move forward on the 319 Grant Project.
9. 9-02/13: **Chief's Report.** **Annual Report.* Chief Price presented the Annual Police Report. He stated that the report is larger than last year because he wanted to give the Board a visual image of all the things that the Police Department does. He stated that the Police Department had a busy year and the Police Department will strive to maintain the high level of service that it has been providing. **North Shore Chiefs Meeting.* Chief Price reported on a North Shore Chiefs Meeting. He stated that the NATO and G8 Summit was a topic of discussion and, in particular, crowd control measures the City of Chicago is taking. He stated that the Village is part of Northern Illinois Police Alarm System (NIPAS) but is not part of the Mobile Field Force (MFF). He stated that the Mobile Field Force is a unit of NIPAS trained to provide rapid, organized and disciplined response to civil disorder, crowd control, and other tactical situations. He stated that the Village would benefit from having a Bannockburn Officer participate in this program, noting that the Village would be able to call upon the MFF in the event of an emergency. He stated that in order to participate in the program, the Village would need to pay an \$800 per year membership fee, have a Bannockburn officer train with the MFF, and to pay \$1,200 to equip the Officer. Trustee Korer inquired why the Village could not call upon the National Guard in an emergency. Chief Price stated that the Village could call upon

the National Guard but that it might take several days for the National Guard to mobilize. The consensus of the Board is to have Chief Price designate an Officer to participate in this program and to include the costs in the upcoming Bill Submit List. **Residential Burglaries.* Chief Price reported that several law enforcement agencies have been investigating the rash of residential burglaries along the North Shore area. He stated that suspects were arrested in DuPage County and stolen property recovered from the suspects house. **Incidents.* Chief Price reported on recent arrests in the Village of Bannockburn, including the theft of razor blades from Walgreen's and criminal trespassing at Trinity International University. He stated that the Police Department is also investigating theft of wallets at Panera Bread. **Deer Management Program.* Chief Price reported that nine deer have been culled so far. He stated that there will be one more attempt to cull the tenth deer this week before the season ends on the 18th.

10. 10-02/13: **Village Counsel's Report.** Village Counsel Filippini had nothing to report.

11. 11-02/13: **Village Manager's Report.** **Recent Building Permit Activity.* Village Manager Lasday reported on recent permit activity in the Village including Barilla, Catalyst, and the new single family residence at 2840 Telegraph Road. **Possible New Development.* Village Manager Lasday reported on a recent inquiry regarding a new apartment development in the Village. Trustee Boyle inquired whether there has been a specific location mentioned. Village Manager Lasday stated that the inquiry is more broad based and not specific to any particular lot. The consensus of the Board is that it would not be interested in an apartment development in the Village of Bannockburn. **DARE Donation.* Village Manager Lasday reported that Trinity International University has provided a \$1,000 donation to the Village of Bannockburn. **EPA Audit.* Village Manager Lasday reported that the Village of Bannockburn passed the water audit conducted by the EPA.

12. 12-02/13: **Village Clerk's Report.** Village Clerk Alch had nothing to report.

13. 13-02/13: **Village Commissioners' Reports.**

**Police Commissioner's Report.* Police Commissioner Boyle had nothing to report.

**Finance Commissioner's Report.* **Bill Submit List.* Finance Commissioner Nordby presented the Bill Submit List. He listed items of note including the Curran payout, the Highland Park Water Bill, the United Healthcare bill, and the Village of Deerfield invoice for sanitary sewer service. Finance Commissioner Nordby also noted the new items to be put on the Bill Submit List for the membership fee of the Mobile Field Force and the costs associated to equip an officer. Trustee Nordby moved, seconded by Trustee Boyle, to approve the Bill Submit List as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **January 2012 Budget report.* Finance Commissioner Nordby requested that Village Finance Director McCulloch update the Village on the January 2012 Budget Report. Village Finance Director McCulloch stated that the disbursements have been below what has been anticipated but noted that there would be significant costs for the Route 22 Widening work. She stated that the State still has not billed the Village for the Telegraph Road Repaving work. **Quarterly Investment Report.* Village Finance Director McCulloch stated that the Village has invested significant

amount of money but has not realized a significant return on it. **Capital Projects and Budget.* Village Finance Director McCulloch requested feedback from the Board regarding the upcoming budget. She asked that comments be supplied to her in February so that she can have a draft to the Board in March.

**Economic Development Commissioner's Report.* Economic Development Commissioner Fisher reported on a meeting with Midtown regarding the 5K walk/run. He stated that the Village will need to approve a resolution and send it to IDOT to formally request a partial closure of Waukegan Road and Half Day Road. He stated that the 5K walk/run will be held on September 29, 2012 at 8:30 a.m.

**Water/Sewer Commissioner's Report.* Water/Sewer Commissioner Rothing had nothing to report.

**Roads/Right-of-Way Commissioner's Report.* Roads/Right-of-Way Commissioner Korner reported on a meeting with Village Resident Donald Wroblewski, Village Engineer Gewalt, and Village Manager Lasday regarding the Stirling Road Circle. He inquired whether the Board is interested in budgeting funds for this project. Trustee Rothing inquired whether the residents are willing to have all the buckthorn removed. Roads Commissioner Korner replied that they are not interested in having all the buckthorn removed. The consensus of the Board is to have the Village Forester review the proposed plan for his comments before making a determination on whether to spend funds on the project.

14. 14-02/13: **Consideration of a Class A-1 Liquor License.** Trustee Fisher moved, seconded by Trustee Korner, to approve a Class A-1 Liquor License for Walgreens. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
15. 15-02/13: **President's Report.** President Barkemeyer reported on his, Village Manager Lasday, and Chief Price's attendance in Springfield regarding a public hearing on cell phone limitation for drivers in a construction zone. He stated that there was little support for restrictions on cell phone usage in vehicles.
16. 16-02/13: **EXECUTIVE SESSION.** Trustee Nordby moved, seconded by Trustee Boyle, to enter into Executive Session for the purposes of discussion potential/threatened litigation, enforcement, land acquisition, and personnel. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). Executive Session was entered into at 8:33 p.m.

Trustee Fisher moved, seconded by Trustee Rothing, to exit Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). Executive Session was adjourned at 9:37 p.m.

17. 17-02/13: **Other Business.** **Performance Evaluation.* Trustee Fisher moved, seconded by Trustee Korner, to direct that all required procedural steps be initiated to permit the Village Board to approve a new contract for Village Manager Lasday in the amount of \$184,000 with

the contract expiring at the same time as Chief Price and Village Finance Director McCulloch's contracts will expire. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **Consideration of Approval of the January 25, 2012 Board of Trustees Meeting Minutes.* Corrections were noted to the January 25, 2012 Board of Trustees Meeting Minutes. Trustee Rothing moved, seconded by Trustee Korner, to approve the January 25, 2012 Board of Trustees Meeting Minutes, as amended. On a roll vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).

18. 18-02/13: **Adjournment.** There being no further business of the Board of Trustees, Trustee Boyle moved, seconded by Trustee Fisher, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). The meeting was adjourned at 9:40 p.m.