

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
WEDNESDAY, JANUARY 25, 2012**

1. 01-01/25: **Call to Order.** President Barkemeyer called the meeting to order at 7:02 p.m.

President: James Barkemeyer

Trustees Present: James Boyle, Tim Fisher, David Korner, Daniel Orth

Trustees Absent: Eugene Nordby, Frank Rothing

Also Present: Village Clerk Debra Alch, Village Engineer David Gewalt, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Village Administrative Assistant Blanca Vela-Schneider

Visitors: George Boyd (Walgreens), Village Resident and Garden Club Member Corrine Peters (1715 Telegraph Road), Jamie Maciolek (Buffalo Grove)

2. 02-01/25: **Pledge of Allegiance.** President Barkemeyer requested that Village Resident Corrine Peters lead everyone in reciting the Pledge of Allegiance.

3. 03-01/25: **Visitors' Business.** President Barkemeyer inquired whether there was any Visitor's Business. Village Resident Corrine Peters introduced herself to the Board of Trustees. She stated that she is here on behalf of the Garden Club and is requesting the use of the Village Hall specifically for the Village's laptop, projector, and screen for their upcoming meeting. She stated that the upcoming meeting will contain a presentation from the Artifact Hunter which provides a 20,000 year tour of Illinois-Indiana history through storytelling, photographs, and a collection of artifacts but that no one from the Garden Club has a projector and screen. She stated that the meeting is set for Wednesday, February 1, 2012 at 9:30 a.m. Trustee Korner inquired who would set the system up for the Garden Club. Village Administrative Assistant Vela-Schneider responded that staff will prepare the room for the use, if the Board approves the request. Village Manager Lasday stated that the Garden Club Members will need to sign waivers for the use of the Village Hall. Trustee Orth moved, seconded by Trustee Boyle, to approve the use of the Village Hall, the Village's laptop, the Village's projector, and the Village's screen on Wednesday, February 1, 2012 contingent upon the Garden Club submitting an application for the use of the Village Hall and that the Garden Club members signing waivers. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing). Mrs. Peters invited the Board and staff to attend the presentation.

4. 04-01/25: **Consideration of Approval of Richard Pedersen's Request for the Use of the Village's Shelter/Park for a Wedding & Reception with Alcohol, Music, a Tent, and Extended Hours on October 13, 2012.** Ms. Maciolek presented a request on behalf of Richard Pedersen, her uncle, for the use of the Village Open Space Shelter on October 13,

2012. She stated that the rental would be for her wedding and that she would like permission to install a tent, have music, have extended hours, and have alcohol on the premises. Trustee Korner inquired about the number of guests for the wedding. Ms. Maciolek stated that she anticipates approximately 100 guests with only a handful of children. Trustee Boyle stated that a Certificate of Liability Insurance is required if there is alcohol on the premises. Ms. Maciolek stated that she is aware of the policy, noting that she works for an insurance company. She stated that the caterer will have a Certificate of Liability Insurance naming the Village of Bannockburn and her uncle as additional insured. She stated that she and her fiancé will also have their own policy naming the Village of Bannockburn and her uncle as additional insured. She added that the bartender(s) will also have BASSETT certification. Trustee Orth moved, seconded by Trustee Korner, to approve Richard Pedersen's Request for the use of the Village's Open Space Shelter/Park for a wedding and reception with alcohol, music, a tent, and extended hours on October 13, 2012 conditioned upon a Certificate of Liability Insurance be provided as dictated in the Shelter Rental Application. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).

5. **05-01/25: Report of the January 17, 2012 Architectural Review Commission Meeting.** *2151 Waukegan Road. Village Manager Lasday reported that the Architectural Review Commission approved the installation of a new monument sign at 2151 Waukegan Road with the four colors that had been proposed and the lighting of the monument sign.
6. **06-01/25: Consideration of a Donation to Deerfield High School Parent Network Post Prom After Party Committee.** Trustee Boyle stated that in 2011, the Board approved a donation in the amount of \$1,000: \$500 given from the Village's General Fund and \$500 from the Community Support Fund. Trustee Orth moved seconded by Trustee Fisher, to approve a \$1,000 donation to Deerfield High School Parent Network Post Prom After Party Committee with \$500 taken from the General Fund and \$500 taken from the Community Support Fund. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
7. **07-01/25: Discussion Pertaining to Walgreen Application for Full Liquor Sales.** Mr. George Boyd introduced himself to the Board. He stated that he is the store manager of Walgreens at the Bannockburn Green Retail Center. He stated that Walgreens is seeking to sell hard liquor in its stores across the county and more specifically, in Bannockburn. He stated that Walgreen's is proposing to have an end cap (3 ft. space at the end of an aisle) stocked with liquor. He stated that the space chosen to stock the liquor is visible to the cashiers. President Barkemeyer inquired about the timing of the sale of hard liquor. Mr. Boyd stated that he would like to coordinate the timing of the commencement of the hard liquor sales with the renewal of the Village's liquor license. President Barkemeyer inquired whether the cashiers are BASSET certified. Mr. Boyd stated that all employees over the age of 21 are BASSET certified, including the pharmacist. Trustee Fisher moved, seconded by Trustee Boyle, to direct staff to create an ordinance for consideration at the next meeting. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).

8. **08-01/25: Consideration of Health, Life, and Dental Insurance Renewals (February 1, 2011 January 31, 2012).** President Barkemeyer stated that the Village's lowest bid for health insurance is from the Village's current health care provider, United Healthcare. He stated that the quote, unfortunately, is 18% higher than last year. Trustee Boyle indicated that the Village should maintain the same percentage that the employees have put in to cover insurance, noting that the employees have been working diligently for the Village. He stated that the Village realized savings by switching from IRMA to new liability and workers compensation companies. He added that the Village has also kept costs down, saving money in the long run, thanks to Village Finance Director McCulloch creativity with structuring the insurance benefits. Village Finance Director McCulloch stated that her original recommendation to the Board was to equally divide the difference of the rate increase between the employer and employee. She stated that, by doing this, the Village employees share would exceed 20% of the premium above single coverage and would require the Village to forfeit its grandfather status. She stated that because of the uncertainty in future health care regulations, she recommends that the employees' share be lowered so as to not exceed 20% of the premium above single coverage, and therefore, the Village may maintain its grandfather status. Trustee Fisher inquired whether Village Finance Director McCulloch has researched self-funding options. Village Finance Director McCulloch stated that she has done some research but indicated that she does not recommend the Village pursue this alternative. After some further discussion on this issue, Trustee Fisher moved, seconded by Trustee Boyle, to accept a proposal from United Healthcare for health and life insurance, a proposal from Delta Dental for dental insurance, maintain the employee premium contribution percentage, maintain the employer partial self-funding of deductibles through AFLAC and payroll, and using \$5,000 in the Village's reserve for premium reductions. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).

9. **09-01/25: Discussion of Landscape Maintenance Services.** Village Manager Lasday inquired whether the Village wished to go out to bid for landscape service. She stated that Guy Scopelliti has agreed to maintain its 2010 prices for the 2012 year and noted that she is hesitant to go out to bid this year as the scope of the landscaping work will be modified in 2013 once the widening on Route 22 is complete. The consensus of the Board is to continue with Guy Scopelliti for 2012. President Barkemeyer directed Village Manager Lasday to remove the maintenance of the Route 22 median (east of the Bannockburn Green Retail Center) this year due to the construction along Route 22. Village Manager Lasday also indicated that the Village may also wish to reconsider mulching the areas along the median as two fires occurred from motorists throwing lit cigarettes into the mulch. Village Manager Lasday inquired whether the Board wished to go to bid for landscape services for the areas assigned to the Garden Club, noting that Vito Di Pinto currently performs the work for the Garden Club. The consensus is to continue to have Vito Di Pinto's services for the Garden Club for 2012. Upon inquiry from Village Manager Lasday, the consensus of the Board is to have Vito Di Pinto also maintain the Stirling Road Circle in 2012.

10. **10-01/25: Report of the January 10, 2012 Plan Commission/Zoning Board of Appeals Meeting.** *2065 Half Day Road Special Use Permit. Village Manager Lasday stated that the Plan Commission/Zoning Board of Appeals unanimously recommended approval for a Special

Use Permit for nonstudent related uses for the 2012 summer at Trinity International University. She added that football has been added as a permitted use, noting that while there were previous football camps at Trinity International University, it was never clearly identified as a permitted use. President Barkemeyer directed Village Counsel Filippini to draft an ordinance for consideration at the next Board meeting.

11. **11-01/25: Discussion of Illinois Environmental Protection Agency (IEPA) Loan Documents for a Public Water Supply Project on Waukegan Road, Half Day Road, and Cedarcrest Lane.** Village Manager Lasday reported that the Village is able to secure a 2.295% loan over a 20 year period with the IEPA. She stated that she would like for the Village to send the necessary documents to the IEPA in the next couple of days.
12. **12-01/25: Consideration of Approval of the Submittal of a Pre-Application for Loan Assistance for Drinking Water Facilities with the Illinois Environmental Protection Agency (IEPA) (Waukegan Road, Half Day Road, and Cedarcrest Lane) and Authorization to Prepare and Submit to the Illinois Environmental Protection Agency Necessary Planning and Financial Documents.** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to approve the submittal of a pre-application for loan assistance for drinking water facilities with the IEPA for the Waukegan Road, Half Day Road, and Cedarcrest Lane Project and authorization to prepare and submit to the IEPA necessary planning and financial documents. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
13. **13-01/25: Consideration of Acceptance of a Public Water Supply Loan Program Loan Application Form (Waukegan Road, Half Day Road, Cedarcrest Lane) and the Following Loan Program Certifications: Certification Regarding Debarment, Suspension, and Other Responsibility Matters; Intent Regarding National Flood Insurance; Certificate Regarding Project Site, Right-of-Way, Easements, and Permits; and Authorization of a Representative to Sign Loan Documents.** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to accept a public water supply loan program loan application form for the Waukegan Road, Half Day Road, Cedarcrest Lane, and the loan program certifications regarding debarment, suspension, and other responsibility matters, the intent regarding National Flood insurance, the certificate regarding project site, right-of-way, easements, and permits, and authorization of a representative to sign loan documents. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
14. **14-01/25: Consideration of Approval of an Ordinance Authorizing an Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program and a Loan Agreement with the IEPA (Public Water Supply Project – Waukegan Road, Half Day Road, and Cedarcrest Lane).** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to approve an ordinance authorizing an IEPA Water Supply Loan Program and Loan Agreement with the IEPA for the Public Water Supply Loan Program and a Loan Agreement with the IEPA for the Public Water Supply Project for the Waukegan Road, Half Day Road, and Cedarcrest Lane. On a roll call vote, Ordinance 2012-02 was unanimously

approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).

15. 15-01/25: **Consideration of Acceptance of Executive Compensation Data (5 Officer Forms).** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to accept executive compensation data (5 officer forms). On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
16. 16-01/25: **Consideration of Approval of the Submittal of a Pre-Award Compliance Review Report for All Applicants and Recipients Request EPA Assistance.** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to approve the submittal of a pre-award compliance review report for all applicants and recipients request EPA assistance. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
17. 17-01/25: **Consideration of Acceptance of a Proposal for Professional Civil Engineering Services for a Watermain Replacement Project on Waukegan Road, Half Day Road, and Cedarcrest Lane.** Being part of the Consent Agenda, Trustee Boyle moved, seconded by Trustee Fisher, to accept a proposal for professional civil engineering services for a watermain replacement project on Waukegan Road, Half Day Road, and Cedarcrest Lane. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Korner, Orth), Nays: None, Absent: Two (Nordby, Rothing).
18. 18-01/25: **Village Engineer's Report.** **Wilmot Road Repaving Project.* Village Engineer Gewalt reported that bids for the Wilmot Road Repaving Project came in well below the Village's estimate with the winning bid being from Peter Baker. **Greg Greenhill.* Village Engineer Gewalt reported that Greg Greenhill has indicated that he is going to seize operations this year. He stated that he feels his company cannot compete with some of the smaller companies that have lower overhead. **Lakeside Drive Repaving Project.* Village Engineer Gewalt reported that he hopes to obtain favorable bids for the Lakeside Drive Repaving Project. President Barkemeyer inquired whether it would be beneficial to look at other streets such as North Avenue to see if the Village can obtain a good bid price to repave the road. Village Engineer Gewalt stated that this could be done but would need to be separate from other projects.
19. 19-01/25: **Village Manager's Report.** **IEPA Project.* Village Manager Lasday reported that she has been gathering all the necessary information for submittal to the IEPA. **Citizen Survey.* Village Manager Lasday reported on the modifications to the Citizen Survey. She indicated that the Survey will be placed in the upcoming newsletter. **Vacation.* Village Manager Lasday reported that she will be on vacation all next week.
20. 20-01/25: **Village Clerk's Report.** Village Clerk Alch had nothing to report.
21. 21-01/25: **Village Commissioners' Reports.**

**Economic Development Commissioner's Report.* Economic Development Commissioner Fisher reported on the leasing of space by Catalyst Rx and Walgreens. **Senator Kirk.* Economic Development Commissioner Fisher suggested sending a get well card to Senator Mark Kirk who recently had a stroke.

**Building Commissioner's Report.* Building Commissioner Orth thanked Village Manager Lasday for the thorough information provided in the Board packet.

**Police Commissioner's Report.* Police Commissioner Boyle had nothing to report.

**Finance Commissioner's Report.* Village Finance Director McCulloch stated that the 5 Year Capital Plan is being reviewed. She stated that the engineer has provided feedback that she should increase paving costs from \$70 per lineal foot to \$110 per lineal foot. She requested that the Board members review their areas and provided feedback to her.

**Roads/Right-of-Way Commissioner's Report.* Roads/Right-of-Way Commissioner Koror reported on House Bill 4009 regarding the use of cell phones in construction zones. He stated that Senator Garrett is also bringing forth legislation to the Senate regarding this matter.

22. 22-01/25: **Other Business.** **Consideration of Approval of the January 9, 2012 Board of Trustees Meeting Minutes.* Trustee Fisher moved, seconded by Trustee Koror, to approve the January 9, 2012 Board of Trustees Meeting Minutes, as submitted. On a roll vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Koror, Orth), Nays: None, Absent: Two (Nordby, Rothing). **Consideration of Approval of the January 9, 2012 Board of Trustees Executive Session Meeting Minutes.* Trustee Boyle moved, seconded by Trustee Fisher, to approve and keep confidential the January 9, 2012 Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Koror, Orth), Nays: None, Absent: Two (Nordby, Rothing).
23. 23-01/25: **Adjournment.** There being no further business of the Board of Trustees, Trustee Boyle moved, seconded by Trustee Fisher, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Four (Boyle, Fisher, Koror, Orth), Nays: None, Absent: Two (Nordby, Rothing). The meeting was adjourned at 8:02 p.m.