

**VILLAGE OF BANNOCKBURN
PLAN COMMISSION/ZONING BOARD OF APPEALS
SPECIAL MEETING
JANUARY 10, 2012
7:00 P.M.**

1. 01-01/10: **Call to Order.** Chairman McShane called the Plan Commission & Zoning Board of Appeals meeting to order at 7:00 p.m.

Chairman: James McShane

Commissioners Present: Robert Borden, Susan Knaack, Richard Peters

Commissioners Absent: Howard Cooper, David Elston, William Montgomery

Also Present: Village Manager Maria Lasday, Village Counsel Hart Passman

Visitors: Ryan Finnely (Trinity International University), Katherine Goehrke (Trinity International University)

2. 02-01/10: **Pledge of Allegiance.** Chairman McShane requested that Commissioner Borden lead everyone in reciting the Pledge of Allegiance.
3. 03-01/10: **Approval of the September 6, 2011 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes.** Commissioner Borden, Village Counsel Passman, and Commissioner Peters identified corrections to the September 6, 2011 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes. Commissioner Borden moved, seconded by Commissioner Knaack, to approve the September 6, 2011 Plan Commission & Zoning Board of Appeals Meeting Minutes, as amended. On a voice vote, the motion was unanimously approved. Ayes: Four (Borden, Knaack, McShane, Peters), Nays: None, Absent: Three (Cooper, Elston, Montgomery).
4. 04-01/10: **Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2012 on the Existing Trinity International University Campus, located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.** Chairman McShane opened a public hearing at 7:02 p.m. for the consideration of a text amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or amendment thereof, variations, and/or any other zoning relief to allow the use of the campus for non-student recreational uses for summer 2012 on the Existing Trinity International University Campus. He swore in the witnesses: Ryan Finnely (Senior Director of Alumni &

Community Relations with Trinity International University) and Katherine Goehrke (Conference Services Coordinator with Trinity International University). Ms. Goehrke presented a request to allow non-student recreational uses for the summer of 2012.

Ms. Goehrke stated that the EFCA Immigrant Pathway Institute would have 60 attendees from May 14-18. She stated that the attendees will stay at La Quinta during their conference.

Ms. Goehrke stated that the second camp would be the Fab 50 Men's Baseball League. She stated that this will be the 2nd year the camp is to be held at Trinity, noting that last year went very well and that there were no complaints or additional officers needed. She stated that they are seeking approval for Saturday and Sunday games from May 19-August 28 for their 9:00 a.m. and 12:00 p.m. games. She stated that the league is also requesting permission to have make-up games on Friday evenings from 5:00 p.m. to 8:00 p.m. She stated that approval for Friday nights was granted last year but that the weather had cooperated and there was no need to have any make-up games. Commissioner Peters inquired about the number of spectators. Ms. Goehrke replied that there would be 5-10 spectators.

Ms. Goehrke stated that for the 7th year in a row, Bannockburn School is requesting to have the 8th grade graduation at Trinity International University on May 30-31. She stated that there would be between 15-25 students and 50-75 adults attending the ceremony at the Chapel.

Ms. Goehrke indicated that Constance EFCA Youth Group is an overnight Camp that would attend from June 14-16. She stated that the group will be off campus most of the day and would only use the dormitory housing (no field usage) and would eat breakfast on campus. She stated that this would be the 5th year that the group is coming to Trinity.

Ms. Goehrke stated that Worldview Academy Camp would be in attendance from June 17-22. She stated that there would be approximately 160 high school students and 20 adults who would stay in the dorms and eat on campus. She stated that the Camp would have use of the Center Field for recreational purposes Monday through Thursday. She stated that this would be their 7th year on campus.

Ms. Goehrke stated that the Chicago Suzuki Institute is a Music Instruction Camp that will be held June 30- July 8 with approximately 50 adult leaders and 150 children between the ages of 3-16. She stated that the group will use the dormitories at Trinity International University and some will also stay at La Quinta. She stated that the Camp will eat their meals on campus. She stated that this would be the 24th year the camp has stayed at Trinity International University.

Ms. Goehrke stated that the next camp would be the UK - International Soccer Camp. She stated that this would be the 3rd year on campus and they would attend from July 4 – 8. She stated that they will stay in the dormitories and will eat their meals on campus.

She stated that they will use the Center Field from 1:30-4:00 p.m. for drill purposes only. She clarified that there would not be any games.

Ms. Goehrke stated that a new camp Trinity is requesting for the 2012 summer is the Alex Brown Football Camp. She stated that the Camp would be here from July 10-12 and would consist of 50-60 youths, ages 14-18. She stated that there would not be any games and would primarily consist of drills.

Ms. Goehrke stated that the TIU for Bioethics and Human Dignity conference would be held July 12-14 and will be sponsored by the Trinity International University. She stated that the attendees will stay at local hotels, including La Quinta and Homewood Suites. She stated that they will eat their meals on campus. She stated that this is the 5th year that the Camp will be held at Trinity International University.

Ms. Goehrke stated that the Rich Falk Basketball Camp will hold their camp for the fifteenth year. She stated that this year they are requesting two camp sessions: from July 15- 19 and July 22-26. She stated that they will be staying in the dormitories and will eat their meals on campus.

Ms. Goehrke stated that TIU Soccer Group is scheduled from July 23-26. She stated that there will be some field usage and noted that the location is identified in the Commissioners' packets.

Ms. Goehrke stated that the Village had inquired about sales tax last year. She stated that this year, all campus meals during the summer will be charged sales tax. She stated that tax will be charged for the hotel stays.

Chairman McShane inquired whether there have been complaints from the residents regarding the summer non-student uses. Village Manager Lasday replied that neither staff nor the Police Department received any complaints regarding the summer usage at Trinity. She also noted that the abutting residents were given notice of the meeting but that none of the residents came in to review the plans.

Commissioner Borden noted that Bannockburn School may change the date of the graduation. Ms. Goehrke stated that the new date is reflected in tonight's request.

Commissioner Knaack inquired whether there has been any reason why there has not been any football camps previously requested. Chairman McShane stated that Trinity has had football camps in the past. Village Manager Lasday stated that there has never been a formal request to allow the football camps. Commissioner Borden inquired whether the construction on Half Day Road would be a problem for Trinity. Village Manager Lasday stated that most of the work should be completed by the summer. Chairman McShane added that the work on the south side of Half Day Road is now completed. He requested that Trinity contact the Police Department if they anticipate traffic congestion.

Commissioner Peters stated that mid-July appears to be a busy time period. He inquired whether there would be sufficient staff to oversee the groups. Ms. Goehrke stated that she has a staff of five who are all CPR and AED certified. She stated that at least one staff member will be on the field when camps are on the field.

Chairman McShane inquired whether Ms. Goehrke is familiar with the restrictions that will be recommended to the Board of Trustees. Ms. Goehrke replied that she is familiar with the restrictions and is fine with them.

Village Counsel Passman stated that a variation will also be required to permit baseball after 5:00 p.m. on Fridays. Village Manager Lasday stated that the variation was granted previously. Village Counsel Passman clarified that the variation expired in 2011 and needs to be renewed annually. Commissioner Knaack moved, seconded by Commissioner Borden, to recommend approval of a text amendment to authorize the football camps on the athletic fields and a Special User Permit to allow non-student recreational uses for Summer 2012 conditioned upon 1) Trinity monitoring traffic on Route 22 and hire a traffic controller, if necessary, at Trinity's expense, 2) Staff reporting any complaints to the PCZBA; 3) limiting the maximum number of participants for the baseball camp to 50; 4) identifying and receiving approval of all specified activities from the Village of Bannockburn; 5) limiting the number of participants and groups; 6) supervision of all activities by Trinity Staff, 7) noticing the adjacent neighbors of the proposed camps and providing them with Trinity's emergency security contact information; 8) restricting the location and hours of certain activities; and 9) trash removal of the fields and property lines after field use. On a voice vote, the motion was unanimously approved. Ayes: Four (Borden, Knaack, McShane, Peters), Nays: None, Absent: Three (Cooper, Elston, Montgomery). Commissioner Knaack moved, seconded by Commissioner Peters, to recommend approval of a variation to permit the baseball league to be permitted to have organized competitions on the athletic field after 5:00 p.m. on Fridays until 8:00 p.m. for the 2012 summer season. On a voice vote, the motion was unanimously approved. Ayes: Four (Borden, Knaack, McShane, Peters), Nays: None, Absent: Three (Cooper, Elston, Montgomery).

5. 05-01/10: Other Business. **Trinity Signage.* Chairman McShane inquired about enrollment status at Trinity International University. Mr. Finnely stated that undergraduate enrollment is slightly lower than preferred. He stated that Trinity is in the process of going through the accreditation agency to acquire a few new teachers. Chairman McShane inquired about the status of the internal signage at Trinity International University. Mr. Finnely stated that the signage has now been replaced with the exception of the Route 22 identification sign which will not be installed until Route 22 Construction has been completed. It was noted that one of the signs reflects that Trinity is in Bannockburn, not Deerfield. Chairman McShane thanked Mr. Finnely for his time. He requested that Village Manager Lasday review the meeting minutes to determine what approvals were granted for Trinity's signage. **2012 Proposed Schedule.* Chairman McShane expressed concern over two dates proposed on the 2012 PCZBA Schedule. He suggested that the Commission move the July 2,

2012 meeting to July 9 at 6:00 p.m. and the September 4, 2012 meeting be moved to September 10 at 6:00 p.m. Commissioner Peters moved, seconded by Commissioner Borden, to approve the 2012 PCZBA Schedule, as amended. On a voice vote, the motion was unanimously approved. Ayes: Four (Borden, Knaack, McShane, Peters), Nays: None, Absent: Three (Cooper, Elston, Montgomery). **1665 Duffy Road.* Commissioner Borden inquired about the tree removal at 1665 Duffy Road. Village Manager Lasday stated that buckthorn is being removed and has been approved by the Village Forester. Chairman McShane noted that former PCZBA Commissioner Charlotte Bank, previous owner of 1665 Duffy Road, was given a nice send-off by the Board of Trustees. **New PCZBA Member.* Chairman McShane inquired about the new Commission member. Village Manager Lasday stated that William Montgomery has been appointed to the PCZBA but was unable to attend tonight's meeting. Commissioner Borden stated that William Montgomery is the former Village Clerk. **Other Items.* Village Manager Lasday noted recent activity in the Village.

6. 06-01/10: Adjournment. There being nothing further coming before the Commission, Commissioner Borden moved, seconded by Commissioner Peters, to adjourn the meeting. On a voice vote, the meeting was adjourned at 7:37 p.m. Ayes: Four (Borden, Knaack, McShane, Peters), Nays: None, Absent: Three (Cooper, Elston, Montgomery).
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