

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
JANUARY 9, 2012**

1. 01-01/09: **Call to Order.** President Barkemeyer called the meeting to order at 7:06 p.m.

President: James Barkemeyer

Trustees Present: James Boyle, Tim Fisher, David Korner, Gene Nordby, Frank Rothing

Trustees Absent: Daniel Orth

Also Present: Village Clerk Debra Alch, Village Counsel Victor Filippini, Village Engineer David Gewalt, Village Manager Maria Lasday, Village Finance Director Linda McCulloch, Chief Ronald Price, Village Administrative Assistant Blanca Vela-Schneider

Visitors: Tom Campione (IFS on behalf of 2151 Waukegan Road), Village Resident Barbara Fenton (2140 Stirling Road), Village Jeremy Hall (IFS on behalf of 2151 Waukegan Road), Todd Jabaay (IFS on behalf of 2151 Waukegan Road), Resident Donald Wrobleski (2200 Stirling Road)

2. 02-01/09: **Pledge of Allegiance.** President Barkemeyer requested that Village Clerk Alch lead everyone in reciting the Pledge of Allegiance.
3. 03-01/09: **Visitors' Business.** President Barkemeyer inquired whether there was any Visitor's Business. Hearing no comments from the audience, President Barkemeyer moved onto the next issue.
4. 04-01/09: **Consideration of Approval of the Replacement and Installation of a New Monument Sign at 2151 Waukegan Road.** Village Manager Lasday stated that North Shore University Healthsystem (NSUH) now occupies the Mediplex building, 2151 Waukegan Road. She stated that NSUH would like to install signage on the property that is identifiable with their branding. She stated that the ordinance governing this property requires that the Board of Trustees approve any modified signage for this property. Trustee Fisher noted that there are four colors being proposed. Village Manager Lasday stated that because of the four colors, the sign would be required to go before the Architectural Review Commission (ARC). Village Counsel Filippini inquired whether there is any lighting proposed. Village Manager Lasday stated that there may be an exterior light source but that it has not been decided. Village Counsel Filippini suggested that this issue be referred to the Architectural Review Commission should the petitioner pursue four colors and/or exterior lighting that the request be referred to the ARC. Village Manager Lasday also noted that NSUH has presented two

types of masonry sign bases and inquired which base the Board prefers. The consensus of the Board is that the stucco base be used as it is consistent with the material on the building. Mr. Todd Jabaay (IFS on behalf of 2151 Waukegan Road) indicated that he unsure whether NSUH will pursue exterior lighting or is willing to reduce the number of colors down to three. He stated that he will need to discuss this with the representatives of NSUH. Trustee Nordby moved, seconded by Trustee Rothing, to approve the NSUH sign without requiring an ARC appearing if only three colors are being submitted similar to what has been presented this evening or to approve the NSUH sign and/or exterior lighting source provided that the NSUH go before the Architectural Review Commission for its approval. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).

5. **05-01/09: Consideration of Approval of a Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Future Bond and/or Loan Proceeds for the Waukegan Road and Cedarcrest Lane Water Supply Project.** Trustee Fisher moved, seconded by Trustee Boyle, to approve a resolution expressing official intent regarding certain capital expenditures to be reimbursed from future bond and/or loan proceeds for the Waukegan Road and Cedarcrest Lane Water Supply Project. On a roll call vote, Resolution 2012-R-01 was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
6. **06-01/09: Consideration of Approval a Waiver of the 120 Day Waiting Period for the 2840 Telegraph Road Demolition.** Trustee Nordby stated that Orren Pickell's letter does not properly reflect the request to waive the demolition period. Village Administrative Assistant Vela-Schneider stated that it was the intent of Jeff Eichhorn to request the waiver of the demolition period as there had been multiple discussions with him in regards to the demolition of the property and that Orren Pickell has submitted the demolition application. Trustee Rothing moved, seconded by Trustee Fisher, to approve the waiver of the 120 day waiting period provided that the written request is modified to clearly reflect the request of the waiver period. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
7. **07-01/09: Consideration of Approval of an Ordinance Proposing the Enlargement of Bannockburn Special Service Area Number Two (SSA # 2) (2840 Telegraph Road).** Trustee Nordby noted corrections to the proposed ordinance. Trustee Nordby moved, seconded by Trustee Boyle, to approve an ordinance proposing the enlargement of Bannockburn Special Service Area Number Two (SSA # 2) for 2840 Telegraph Road, as amended. On a roll call vote, Ordinance 2012-01 was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
8. **08-01/09: Consideration of Approval of a Resolution Authorizing the Submittal of the Duffy Road Surface Transportation Scoping Report to the Lake County Council of Mayors for Consideration of Federal Surface Transportation Program Funds for the Construction of Road Improvements along Duffy Road between**

Wilmot Road and the Village Limits. Trustee Korner stated that the Village may be able to repave Duffy Road at a cost sharing rate of 70% - 30%, with the Village responsible for the payment of 30%. Village Engineer Gewalt stated that if approved, the project would occur in 2013. He stated that the next Lake County Council of Mayors meeting is set for March. He stated that the project will be similar to the Telegraph Road Repaving Project and the upcoming Wilmot Road Repaving Project in that the project will be bid and awarded through the State. Trustee Korner moved, seconded by Trustee Nordby, to approve a resolution authorizing the submittal of the Duffy Road Surface Transportation Scoping Report to the Lake County Council of Mayors for consideration of Federal Surface Transportation Program Funds for the construction of road improvements along Duffy Road between Wilmot Road and the Village limits. On a roll call vote, Resolution 2012-R-02 was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).

9. **09-01/09: Discussion of Landscaping at the Stirling Road Circle.** Village Resident Donald Wroblewski (2200 Stirling Road) presented a proposed landscape plan for the Stirling Road Circle. He stated that the concept would be approximately ½ of the Garden Club's proposal, noting that a large section of the north portion of the circle would remain as it currently exists. Trustee Korner inquired about the number of residents in the area that have approved the proposed plan. Mr. Wroblewski replied that 5 out of the 6 residents in the area have signed on the plan and noted that the 6th resident is in attendance tonight. Trustee Korner recalled that there had previously been protest from the residents regarding the removal of the buckthorn from the Stirling Road Circle. Mr. Wroblewski stated that on behalf of the 5 residents along the Stirling Road Circle, he is asking the Board to consider it in the upcoming budget. Village Manager Lasday noted that the proposal provided by Mr. Wroblewski may not be a proposal the Village can accept, noting that the Village is subject to prevailing wage rate requirements. She added that if the Board considers this project, that it obtain additional proposals from other contractors. Trustee Korner asked Village Resident Barbara Fenton (2140 Stirling Road) about the proposed project. Mrs. Fenton stated that the contractor Brickman is a respectable contractor. She stated that the proposed project is organic in appearance and allows for privacy and separation. She stated that she thinks that the proposed project is acceptable. She did express some concern regarding the length of time it would take to treat the removed buckthorn before plantings can be installed. Mr. Wroblewski noted that the project can be completed over several phases. He stated that it would be advantageous to complete the buckthorn removal in the select areas now. Village Manager Lasday stated that the proposed project is not in the current year's budget and cannot be done right now. Trustee Fisher stated that he likes the proposal but feels that all the buckthorn needs to be removed. Trustee Rothing agreed, noting that the Village is trying to eradicate the buckthorn. President Barkemeyer thanked Mr. Wroblewski for his time.
10. **10-01/09: Discussion of the Bannockburn Annual Citizen Survey.** Village Manager Lasday presented the proposed Annual Citizen Survey. The Board discussed modifications that can be made to the survey. Village Clerk Alch volunteered to assist Village Manager Lasday in revising the Bannockburn Annual Citizen Survey.

11. 11-01/09: Executive Session. Trustee Fisher moved, seconded by Trustee Korner, to enter in Executive Session for the purposes of discussing (1) Potential Litigation, (2) Personnel, (3) Enforcement, (4) Executive Session Meeting Minutes, and (5) Land Acquisition. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). Executive Session was entered into at 7:52 p.m.

There being no further discussion in Executive Session Trustee Korner moved, seconded by Trustee Fisher, to adjourn Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).

12. 12-01/09: Village Engineer's Report. **Consideration of Approval of Change Orders Nos. 1 and 2 for Western Utility Contractors Metra Culvert Project.* Trustee Boyle moved, seconded by Trustee Fisher, to approve change orders Nos. 1 and 2 for Western Utility Contractors for the Metra Culvert Project subject to modifications as suggested by Village Counsel Filippini. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **Consideration of Approval of Pay Request No.4 and Final Request for Western Utility Contractors in the amount of \$35,300.55 for the Metra Culvert Project.* Trustee Boyle moved, seconded by Trustee Nordby, to approve Pay Request No. 4 and final request for Western Utility Contractors Metra Culvert Project. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **North Lakeside Drive Repaving Project.* Village Engineer Gewalt reported that the North Lakeside Drive Repaving Project will be going to bid shortly and that bids would be due in March. He stated that the project will be bid two ways: with the replacement of asphalt and with the replacement of concrete. He stated that the Village should give notice early to the commercial properties as there will be a need to coordinate egress/ingress due to the road having to be closed for a period of time. **Wilmot Road Repaving Project.* Village Engineer Gewalt reported that the Wilmot Road project is set to go to bid by the State on January 20, 2012. He stated that the estimated cost sharing would be 70%-30% with the Village's share being 30%. **Waukegan Road/Cedarcrest Lane Watermain Project.* Village Engineer Gewalt stated that he is making progress in obtaining easements for the Waukegan Road/Cedarcrest Lane Watermain Project. He stated that he will be making calls to Mark Golden on Cedarcrest Lane and Howard Cooper on Orchard Lane. **319 Grant Project.* Village Engineer Gewalt indicated that Sears has indicated that it would be seeking compensation for the easement. Village Counsel Filippini stated that if the Village needs to provide compensation for easements, the Board does have the ability to impose a stormwater fee to property owners for the watershed that is being impacted.
13. 13-01/09: Chief's Report. **Staff Pay Increase.* Chief Price thanked the Board on behalf of the Police Department staff, noting that the officers are very happy with their rate increase. He noted that the Officers having been working hard for the Village and noted that 4 officers did not take sick time this year. **Village Hall Generator.* Chief

Price reported that the Village Hall generator has been repaired and is working. **Burglaries.* Chief Price reported that there has been a string of burglaries along the North Shore area but noted that there have not been any burglaries recently in the Village of Bannockburn. **North Shore Chief's Meeting.* Chief Price reported on the North Shore Chief's meeting where he was given a tour of Skokie's \$32,000,000 police station. **Deer Management Program.* Chief Price reported that 5 deer have been removed as part of the Deer Management Program and added that the Police Department did have to lethally remove an additional deer due to extenuating circumstances.

14. 14-01/09: **Village Counsel's Report.** Village Counsel Filippini had nothing to report.

15. 15-01/09: **Village Manager's Report.** Village Manager Lasday reminded the Board members that they are required to complete the Open Meetings Act training. President Barkemeyer stated that he has already completed the training. He advised the Board members to provide the certificate of completion to Village Finance Director McCulloch for the Village's records. **May 29, 2012 Board Meeting.* Village Manager Lasday noted a correction to the Board Meeting Schedule for Tuesday, May 29, 2012 and not Monday, May 28, 2012 which is Memorial Day. **2101 Waukegan Road Fine Modification Letter.* Village Manager Lasday reported that a letter has been sent to Michael Mazza identifying that the Village Board of Trustees has reconsidered the fine amount and has granted a reduction in the fine. She stated that Mr. Mazza has paid the reduced fine amount.

16. 16-01/09: **Village Clerk's Report.** Village Clerk Alch had nothing to report.

17. 17-01/09: **Village Commissioners' Reports.**

**Roads/Right-of-Way Commissioner's Report.* Roads/Right-of-Way Commissioner Korner reported that the Village has received approval for a grant for the Wilmot Road Repaving Project. He stated that the Village's share of the project will be 30% of the project costs.

**Water and Sanitary/Storm Sewer Commissioner's Report.* Water and Sanitary/Storm Sewer Commissioner Rothing had nothing to report.

**Economic Development Commissioner's Report.* Economic Development Commissioner Fisher had nothing to report.

**Police Commissioner's Report.* Police Commissioner Boyle had nothing to report.

**Finance Commissioner's Report.* **January 2012 Bill Submit List.* Finance Commissioner Nordby presented the January 2012 Bill Submit List. He identified expenditures of note including the Highland Park water Bill, the Advanced Business Networks for the Village's server work, Steiner invoice to repair the generator, and the Village of Deerfield's invoice for sanitary sewer processing. Trustee Nordby moved, seconded by Trustee Boyle, to approve the January 2012 Bill Submit List as submitted.

On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **December Budget Report.* Finance Commissioner Nordby presented the budget report. He stated that sales tax is below budget and below last year's revenue. He stated that the hotel tax is above budget and revenue is more than last year during the same time period and that interest earnings are miniscule. He stated that overall, the Village has stayed within budget.

18. 18-01/09: Other Business. **Consideration of Approval of the December 12, 2011 Board of Trustees Meeting Minutes.* Trustee Nordby identified corrections to the December 12, 2011 Board of Trustees Meeting Minutes. Trustee Fisher moved, seconded by Trustee Boyle, to approve the December 12, 2011 Board of Trustees Meeting Minutes, as amended. On a roll vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **Consideration of Approval of the December 27, 2011 Special Board of Trustees Meeting Minutes.* Trustee Nordby identified corrections to the December 27, 2011 Board of Trustees Meeting Minutes. Trustee Korner moved, seconded by Trustee Rothing, to approve the December 27, 2011 Board of Trustees Special Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **Consideration of Approval of the December 12, 2011 Board of Trustees Executive Session Meeting Minutes.* Trustee Nordby identified corrections to the December 12, 2011 Executive Session Meeting Minutes. Trustee Boyle moved, seconded by Trustee Fisher, to approve the December 12, 2011 Executive Session Meeting Minutes, as amended. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). **Consideration of Approval of the December 27, 2011 Board of Trustees Executive Session Meeting Minutes.* Trustee Rothing moved, seconded by Trustee Boyle, to approve the December 27, 2011 Executive Session Meeting Minutes, as submitted. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth).
19. 19-01/09: Adjournment. There being no further business of the Board of Trustees, Trustee Rothing moved, seconded by Trustee Boyle, to adjourn the Board of Trustees Meeting. On a roll call vote, the motion was unanimously approved. Ayes: Five (Boyle, Fisher, Korner, Nordby, Rothing), Nays: None, Absent: One (Orth). The meeting was adjourned at 9:30 p.m.