

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
NOVEMBER 27, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, David Korner, Diana Lackner, Kerry Martin

Absent: Mary Herrmann

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Clerk Kass Sigal (arrived 7:08pm), Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Bonnie and Rachael Roberts, Gina Sears (and family), Stephanie Hannon.

2. 01-11/27: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-11/27: **Visitor Business.** None.

4. 03-11/27: **Village Clerk Swearing in of Sergeant George A. Roberts III to the Village of Bannockburn Police Department Lieutenant Position.**

Village President Rothing administered the oath to Sergeant George A. Roberts III for the Village of Bannockburn Police Department as Lieutenant.

5. 04-11/27: **Village Clerk Swearing in of Officer Dennis Sears to the Village of Bannockburn Police Department Sergeant Position.**

Village President Rothing administered the oath to Officer Dennis Sears for the Village of Bannockburn Police Department as Sergeant.

6. 05-11/27: **Consider Approval and Acceptance of the Execution of an Employment Agreement for the Position of Village Finance Director.**

Trustee Lackner moved, seconded by Trustee Ansani, to Approve the Acceptance of the Execution of an Employment Agreement for the Position of Village Finance Director. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korner); Nays: None; Absent: One (Herrmann).

Village Manager Lasday introduced Stephanie Hannon. Stephanie thanked the Village Board and noted she is looking forward to being a part of the team.

7. **06-11/27: Discuss and Consider Proposed Insurance Renewals for (i) Health Insurance with Blue Cross Blue Shield Insurance and (January 1, 2018 – December 31, 2018), (ii) Dental Insurance with Delta Dental (January 1, 2018 – December 31, 2018), and (iii) Life Insurance with Madison National (January 1, 2018 – December 31, 2018).**

Village Manager Lasday noted that she and Chief Price reviewed the proposal for insurance (health/dental/life) renewals.

Trustee Martin moved, seconded by Trustee Boyle, to Approve Proposed Insurance Renewals for (i) Health Insurance with Blue Cross Blue Shield Insurance and (January 1, 2018 – December 31, 2018), (ii) Dental Insurance with Delta Dental (January 1, 2018 – December 31, 2018), and (iii) Life Insurance with Madison National (January 1, 2018 – December 31, 2018). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korer); Nays: None; Absent: One (Herrmann).

8. **07-11/27: Consider Approval of a Resolution Approving and Authorizing the Execution of a Contract Renewal Extension with Elevator Inspection Service Co., Inc.**

Finance Director McCulloch noted the original selection of EIS was a result of Lake County joint bidding, EIS is maintaining our current price structure for services.

Trustee Ansani moved, seconded by Trustee Martin, to Approve Resolution 2017-R-57, A Resolution Approving and Authorizing the Execution of a Contract Renewal Extension with Elevator Inspection Service Co., Inc. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korer); Nays: None; Absent: One (Herrmann).

9. **08-11/27: Consider Approval of a Resolution Approving a Proposal from Lifco Construction to Clean and Install Rip Rap adjacent to Waukegan Road in an amount not to exceed \$18,000.00.**

Village Engineer Gewalt reviewed the Lifco work on the Metra drainage easement. He noted when the work commences, there will be a one lane road closure on Waukegan.

Trustee Boyle moved, seconded by Trustee Lackner, to Approve Resolution 2017-R-58, A Resolution Approving a Proposal from Lifco Construction to Clean and Install Rip Rap adjacent to Waukegan Road in an amount not to exceed \$18,000.00. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korer); Nays: None; Absent: One (Herrmann).

10. **09-11/27: Consider Approval of a Resolution Regarding Termination Pay in accordance with the Village's Personnel Policies and a Supplemental Payment in accordance with a Gift of Recognition (Lieutenant Jack Heneghan).**

The Board discussed options for awarding John "Jack" Heneghan for his years of service. The Board consensus is a \$10,000 bonus payable 2/1/18 and directed for the Resolution to be revised for consideration on 12/11/17.

11. **10-11/27: Consider Approval of the November 13, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the November 13, 2017 Board Meeting Minutes as amended. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korer); Nays: None; Absent: One (Herrmann).

12. **11-11/27: Consider Approval of the November 13, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Ansani moved, seconded by Trustee Martin, to Approve the November 13, 2017 Executive Session Board Meeting Minutes as amended. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korer); Nays: None; Absent: One (Herrmann).

13. **12-11/27: Discuss Public Works Projects for 2018.**

Village President Rothing reviewed the summary of the types of Public Works projects. He noted that a significant amount of time is spent on emergency clean up and storm management. He noted a small amount of time was spent on maintenance and work at Village Hall. He reviewed a list of potential projects for 2018, including potential projects that were previously done by other contractors. Village President Rothing noted Kevin Tracz is seeking to transfer Bannockburn Public Works to Jim Thomas during 2018. Village Manager Lasday inquired whether public works activities should be publicly bid. Trustee Ansani noted that bidding our variety of tasks may be difficult.

Trustee Korer expressed concern about the process of the public works discussion and the lack of transparency at the beginning of the public works discussion at the November 13th Board meeting regarding the personal relationship between Trustee Diana Lackner and Jim Thomas. Trustee Lackner noted that Jim Thomas has been working with Kevin Tracz in the Village. Other Board members agreed in principle that the process could have been more forthcoming at the beginning of the discussion.

14. **13-11/27: Report of Level I Architectural Reviews.**

Village Manager Lasday summarized the recent Level I Architectural Reviews. She noted that the new process is more efficient both administratively and for the applicant.

15. **14-11/27: Village Engineer. None.**

16. 15-11/27: **Police Chief.** None.

17. 16-11/27: **Village Counsel.** None

18. 17-11/27: **Village Clerk.** None.

19. 18-11/27: **Village Commissioners.**

- Finance: None

- Building:
Trustee Korner inquired about tree removal activities being undertaken by Lucas Landscaping. Village President Rothing noted that he had communicated to Lucas that a meeting should take place before taking down Village trees but Lucas proceeded anyway. Village Counsel Filippini noted that the contractor and homeowner are responsible for any violations of procedure.

- Roads & R.O.W.: None

- Sewer & Water: None

- Community Development: None

- Police: None

20. 19-11/27: **Village Manager.**

Village Manager Lasday noted she will be developing an activity sheet for each commission area to be discussed this month. She noted that the Appreciation Dinner will be held on December 5th. She noted that Shire will be donating \$5,000 to the Community Fund.

21. 20-11/27: **Village President.**

Village President Rothing noted the Northwest Municipal Conference brunch will be held on January 27, 2018.

EXECUTIVE SESSION

For the Discussion of (i) Pending Litigation and (ii) Executive Session Minutes.

Trustee Lackner moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Pending Litigation and (ii) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann). Executive Session was entered at 8:26pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Lackner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Korner, Lackner, Martin); Nays: None; Absent: One (Herrmann). Executive Session was exited at 8:45pm.

ADJOURNMENT.

Trustee Boyle moved, seconded by Trustee Korner, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Ansani, Boyle, Lackner, Martin, Korner); Nays: None; Absent: One (Herrmann). The meeting was adjourned at 8:46pm.