

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MEETING MINUTES
JANUARY 8, 2018**

1. **Call to Order.** President Pro-Tem David Korner called the meeting to order at 7:04pm.

Pro-Tem Chairman: David Korner

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: Village President Rothing

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Clerk Kass Sigal, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

Visitors: Kathryn Goerke (TIU), Shaun Ensign (Landmark Signs)

2. 01-01/08: **Pledge of Allegiance.**

Trustee Martin led everyone in reciting the pledge of allegiance.

3. 02-01/08: **Visitor Business.** None.

4. 03-01/08: **Report of the Plan Commission / Zoning Board of Appeals Meeting on January 8, 2018, which includes the Following Agenda Items:**

- **Village Deputy Clerk Swearing in of Patrick Heneghan as a Member of the Village of Bannockburn's Plan Commission & Zoning Board of Appeals.**
- **Village Deputy Clerk Swearing in of Michael Raimondi as Chairman and a Member of the Village of Bannockburn's Plan Commission & Zoning Board of Appeals.**
- **Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2018 on the Existing Trinity International University Campus Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.**
- **Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief Related to Signage, including Modifying the Size of Existing Signs, at 2275 Half Day Road, Submitted by Wanxiang Bannockburn, LLC.**
- **Other Business: Public Hearing for the Consideration of a Variation and/or Any Other Zoning Relief to Allow a Change in Grade at the Property Located at 1885 Hilltop Lane, Submitted by Mike Bousis.**

Village Manager Lasday summarized the PCZBA agenda and recommendations. Village Engineer Gewalt noted that 1885 Hilltop will need a variance for the height of the proposed single-family home.

Diana Lackner moved, seconded by David Ansani, to direct counsel to prepare ordinances per the PCZBA recommendations. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. **04-01/08: Consider Payment of the Following Invoices:**

- **Invoice #1005 from Lifco Construction in the amount of \$17,725.00 (Ditch Cleaning at Metra Railroad Right-of-Way).**
- **Invoice #1006 from Lifco Construction in the amount of \$1,140.00 (Storm Work Related to Metra Railroad Right-of-Way Ditch Cleaning).**
- **Invoice #17323-01 from Powerlink Electric Inc. in the amount of \$1,863.00 (Heater Replacement at Water Reservoir Control Room).**

Trustee Herrmann moved, seconded by Trustee Martin, to Approve Invoice #1005 from Lifco Construction in the amount of \$17,725.00 (Ditch Cleaning at Metra Railroad Right-of-Way), Invoice #1006 from Lifco Construction in the amount of \$1,140.00 (Storm Work Related to Metra Railroad Right-of-Way Ditch Cleaning), and Invoice #17323-01 from Powerlink Electric Inc. in the amount of \$1,863.00 (Heater Replacement at Water Reservoir Control Room). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-01/08: Consider Approval of the 2017 Lake Michigan Water Audit Results.**

Village Engineer Gewalt reported that the Village unaccounted water flow has been reduced to 6%. He noted the leak detection and water meter replacement programs contributed to improving the Village's level of unaccounted flows. He noted that continued smaller scope leak detection would assist in on-going efforts. Trustee Martin suggested featuring this good news in the upcoming newsletter.

Trustee Herrmann moved, seconded by Trustee Boyle, to Approve the water audit. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-01/08: Consider Approval of a Resolution Renewing Service Contracts with Metropolitan Pump Company for Equipment Maintenance at the Water Reservoir, Telegraph Road Liftstation and the Rt. 22 Liftstation.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Resolution 2018-01, A Resolution Renewing Service Contracts with Metropolitan Pump Company for Equipment Maintenance at the Water Reservoir, Telegraph Road Liftstation and the Rt. 22 Liftstation. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-01/08: Consider Ratification of Approval of a Resolution Authorizing the Opening of a Certificate of Deposit at First Bank of Highland Park.**

Trustee Martin moved, seconded by Trustee Lackner, to Approve Resolution 2018-02, Ratification of Approval of a Resolution Authorizing the Opening of a Certificate of Deposit at First Bank of Highland Park. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-01/08: Consider Approval of the January Bill Submit List.**

Trustee Ansani moved, seconded by Trustee Lackner, to Approve the January Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-01/08: Consider Approval of the December 11, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the December 11, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: None; Abstain: One (Martin).

11. **10-01/08: Consider Approval of the December 11, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the December 11, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: None; Abstain: One (Martin).

12. **11-01/08: Consider Approval of the Appointment of Dan Cvejic as Chairman of the Village of Bannockburn's Architectural Review Commission.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the Appointment of Dan Cvejic as Chairman of the Village of Bannockburn's Architectural Review Commission. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: None; Abstain: One (Martin).

13. **12-01/08: Consider Appointment of Vicki Martin as a Member of the Village of Bannockburn's Architectural Review Commission.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the Appointment of Vicki Martin as a Member of the Village of Bannockburn's Architectural Review Commission. On a roll call vote, the motion was approved. Ayes: Five (Ansani, Boyle, Herrmann, Korner, Lackner); Nays: None; Absent: None; Abstain: One (Martin).

14. **13-01/08: Village Engineer.**

Village Engineer Gewalt reported on the progress of the Wilmot Road pathway easements.

15. **14-01/08: Village Police Chief.**

Chief Price reported there was a burglary on Broadley's Court. He noted he attended a reception at Shire for their donation of \$5,000 to the Community Support Fund. He noted they received \$2,700 in donations from MEG, and \$7,000 in donations for the K-9 program

from DAS Foundation. He noted they plan to use some of the funds to purchase an electronic speed communication sign. Lastly, he the 2017 Annual Report is in process.

16. 15-01/08: **Village Counsel**. None.

17. 16-01/08: **Village Clerk**. None.

18. 17-01/08: **Village Commissions**.

- Finance: None
- Building:
Trustee Koror noted that Bentley's Pet Stuff installed the new window scape on the Rt. 22 side.
- Roads & R.O.W.: None
- Sewer & Water: None
- Community Development:
Trustee Lackner noted she attended the hayride.
- Police:
Trustee Boyle noted he attended the CTAD annual meeting and a FEMA meeting.

19. 18-01/08: **Village Manager**.

Village Manager Lasday commented on the recent cold weather and the issues with the Highland Park water reservoir. The Board discussed the possible need to test the Lake Forest water valve the Village could use in the event the water from Highland Park was inaccessible.

She reviewed the pension impact information in conjunction with Linda McCulloch's upcoming retirement. The Board discussed the Citizen Survey including how the survey information is used operationally, frequency of administering the survey, and how the information connects to our vision.

ADJOURNMENT

Trustee Koror moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Koror, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 8:18pm.