

**AGENDA
VILLAGE OF BANNOCKBURN
MEETING OF THE BOARD OF TRUSTEES
MONDAY, DECEMBER 11, 2017 AT 7:00 P.M.**

CALL TO ORDER

1. Pledge of Allegiance.

VISITORS' BUSINESS

2A. Introduction and Village Clerk Swearing in of New Full-Time Police Officer Walter R. Trillhaase.

2B. Other (for non-agenda items).

[To ensure that scheduled Village business can be adequately addressed, this portion of Visitors' Business will be limited to not more than 10 minutes, with no person being allowed more than 2 minutes. Anyone interested in speaking during this portion of Visitors' Business should sign the sheet marked "Request to Speak during Visitors' Business" at the entry of the Board Room. The Village President will allow speakers who have signed in to speak in the order of their signature until everyone has spoken his or her allotted time, or the time for Visitors' Business has expired, whichever first occurs.]

ACTION ITEMS.

3. Consider Approval of the 2017 Annual Tax Levy Ordinance of the Village of Bannockburn, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
4. Consider Approval of the 2017 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number One, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
5. Consider Approval of the 2017 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Two, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
6. Consider Approval of the 2017 Tax Levy Ordinance of Village of Bannockburn Special Service Area Number Seventeen, Lake County, Illinois for the Fiscal Year Beginning May 1, 2017 and Ending April 30, 2018.
7. Consider Approval of an Ordinance for the Abatement of a 2017 Tax Levy (Series 2010 General Obligation Bond).
8. Consider Payment of the Following Invoice:
 - Invoice #HP3902 from DeMuth Inc. in the amount of \$2,800.00 (Valve Vault Repairs).
9. Discuss and Consider Approval of a Resolution Approving the Submittal of Additional Employer Contributions to the Illinois Municipal Retirement Fund.
10. Consider Approval of a Resolution Authorizing for Calendar Year 2018 the following:
 - Acceptance of Illinois Public Risk Fund as the Village of Bannockburn's Workman's Compensation Insurance Carrier;
 - Acceptance of Hanover - American Alternative Public Entity as the Village of Bannockburn's General Liability Insurance Carrier;
 - Acceptance of the Terms in a Service Fee Letter from Alliant/Mesirow Insurance Services, Inc. for the Procurement of General Liability and Workman's Compensation Insurance for the Village of Bannockburn; and
 - The Village Manager to Execute all Necessary Insurance Related Documents from Illinois Public Risk Fund, Hanover - American Alternative Public Entity, and Alliant/Mesirow Insurance Services, Inc.
11. Consider Approval of the December Bill Submit List.
12. Consider Approval of the November Monthly Financial Budget Report.
13. Consider Approval of a Resolution Approving an Internet Business Service Order Agreement – Renewal with Comcast Cable.
14. Consider Approval of a Resolution to Amend and Restate Portions of the MidAmerica Administrative and Retirement Solutions, Inc. Health Reimbursement Arrangement, Authorizing Acceptance and Execution of the following documents related to the Amended Health Reimbursement Arrangement effective January 1, 2018:
 - Adoption Agreement
 - Plan Document
 - Service Agreement
 - Addendum to the Service Agreement
15. Consider Approval of a Resolution to Amend and Restate Portions of the MidAmerica Administrative and

Retirement Solutions, Inc. Flexible Spending Account, Authorizing Acceptance and Execution of the following documents related to the Flexible Spending Account Effective January 1, 2018:

- Adoption Agreement
 - Plan Document
 - Administrative Service Agreement
 - Exhibit A Services and Fees
 - Summary Plan Description Including Appendix A
16. Consider Ratification of Approval of an Appreciation Gift to Retiring Plan Commission & Zoning Board of Appeals Commissioners.
 17. Continued Discussion and Consideration of Approval of a Resolution Regarding Termination Pay in accordance with the Village's Personnel Policies and a Supplemental Payment in accordance with a Gift of Recognition (Lieutenant Jack Heneghan).
 18. Consider Approval of an Ordinance Enlarging Special Service Area No. 2 (3000 Telegraph Road).
 19. Consider Approval of an Ordinance Adopting a Policy Prohibiting Sexual Harassment for the Village of Bannockburn.
 20. Consider Approval of a Resolution Approving Agreement Regarding Deferral of Enforcement of Zoning Regulations on Parking and Use of 2051 Waukegan Road, Bannockburn, Illinois.
 21. Consider Approval of a Resolution Relating to the Closeout of Special Service Area 15.

CONSENT AGENDA ITEMS.

[A consent agenda is a meeting practice which packages routine Staff items, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately.]

22. Consider Approval of the November 27, 2017 Board Meeting Minutes (Subject to Minor Corrections).
23. Consider Approval of the November 27, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).

REPORTS

24. Village Engineer.
 - Top Project List
 - Discuss Upgrading of the Computer and SCADA System at the Village of Bannockburn Water Reservoir.
25. Village Police Chief: Monthly Report.
26. Village Counsel.
27. Village Clerk.
 - Notice of Pending Destruction of Verbatim Records.
28. Village Commissioners.
29. Village Manager.
30. Village President.
 - Discussion of the Six-Month Update of the Village's Activities for Fiscal Year 2017-2018.

EXECUTIVE SESSION

For the Discussion of (i) Pending Litigation and (ii) Executive Session Minutes.

OTHER BUSINESS.

31. Consider Action Per Review of Executive Session Minutes.
32. Report of Level I Architectural Reviews.
 - 1900 Telegraph Road - Removal and Replacement of Two Windows with One Large Window on the Southeastern Elevation at the Existing Residence.

ADJOURNMENT. Next Meeting Monday, January 8, 2018.

The Village of Bannockburn is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to phone Maria Lasday, Village Manager at 847-945-6080 or TDD 847-945-8636 promptly to allow the Village of Bannockburn to make reasonable accommodations.