

**VILLAGE OF BANNOCKBURN  
BOARD OF TRUSTEES  
OCTOBER 23, 2017  
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:05pm.

President: Frank Rothing

Trustees Present: Mary Herrmann, David Korner, Kerry Martin

Absent: David Ansani, James Boyle, Diana Lackner

Also Present: Finance Director Linda McCulloch, Village Clerk Kass Sigal (arrived 7:41pm), Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Richard and Carmi Dolan (2051 Waukegan Road)

2. 01-10/23: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-10/23: **Visitor Business.** None.

4. 03-10/23: **Public Hearing Regarding the Enlargement of Special Service Area No. 2 to Annex 3000 Telegraph Road for the Purposes of Providing Sanitary Sewer Services to 3000 Telegraph Road.**

Village President Rothing opened the public hearing at 7:05pm. There were no public comments. Village President Rothing closed the public hearing at 7:06pm.

5. 04-10/23: **Discuss Parking Issue at 2051 Waukegan Road.**

Mr. Dolan explained how and why he rented out his building parking lot. He noted that Deerfield High School students can no longer park on Chestnut as a result of the extended fence Metra installed along the tracks. He noted that parents of the students approached him regarding the use of his parking lot for student parking. Village Counsel Filippini explained that the current parking use is not authorized under Village of Bannockburn Code. He noted that nothing in the Code provides relief currently, but a text amendment to the Code could be sought.

The Village Board discussed the low-impact matter that provides a benefit to the high school, and precedent concerns. The Village Board discussed the possibility of a non-enforcement agreement for a period of 90 days with non-continuance after this school year, but possible termination if illegal or dangerous conditions exists.

6. **05-10/23: Consider Approval of an Ordinance Amending Section 260-906 of the Village of Bannockburn Municipal Code Regarding On-Site Informational Signs in the Office District.**

Trustee Herrmann moved, seconded by Trustee Korner, to Approve Ordinance 2017-32, An Ordinance Amending Section 260-906 of the Village of Bannockburn Municipal Code Regarding On-Site Informational Signs in the Office District. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

7. **06-10/23: Consider Approval of a Request by the Bannockburn School Parent Organization for a Saturday, May 12, 2018 Bannockburn Color Dash (Mile Run / Walk), Use of Village Construction Sign Tents and a Waiver of Applicable Fees for the Use of the Village's Shelter and Open Space on Saturday, May 12, 2018.**

Trustee Herrmann moved, seconded by Trustee Korner, to Approval of a Request by the Bannockburn School Parent Organization for a Saturday, May 12, 2018 Bannockburn Color Dash (Mile Run / Walk), Use of Village Construction Sign Tents and a Waiver of Applicable Fees for the Use of the Village's Shelter and Open Space on Saturday, May 12, 2018. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

8. **07-10/23: Consider Approval of a Waiver of the 120 Day Waiting Period for the Demolition of 1740 Sunset Lane.**

Trustee Herrmann moved, seconded by Trustee Korner, Approval of a Waiver of the 120 Day Waiting Period for the Demolition of 1740 Sunset Lane. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

9. **08-10/23: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on October 17, 2017:**

- Consider Approval of (i) the Installation of an Outdoor Kitchen, (ii) Removal, Replacement and Enlargement of an Existing Patio, (iii) the Removal of an Existing Deck and the Installation of a New Raised Patio, (iv) Construction of a Roof Shelter/Pavilion, (v) Installation of an Outdoor Fireplace, (vi) Installation of Outdoor Lighting and (vii) Installation of Landscaping at 2125 Telegraph Road, Submitted by Tom Jackson.
- Consider Approval of the Construction of a (1) a New 6,028 Sq. Ft. Home, (2) Driveway, (3) One 3-car attached Garage, (4) One Second Level Balcony, (5) Exterior Lighting, and (6) Landscaping at 1740 Sunset, Submitted by Mike and Julienne Rosser.

Trustee Herrmann moved, seconded by Trustee Korner, to Approve a Waiver to the Village Board Appeal Process Regarding the Architectural Review Commission Applications Approved at the Architectural Review Commission Meeting on

October 17, 2017. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

10. 09-10/23: **Consider Approval of the October 10, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Korner, to Approve the October 10, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

11. 10-10/23: **Consider Approval of the October 10, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Korner, to Approve the October 10, 2017 Executive Session Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

12. 11-10/23: **Consider Approval of the September Monthly Financial Budget Report.**

Finance Director McCulloch provided a brief summary of the report. She noted that the Food/Beverage tax proceeds continue to be submitted.

Trustee Herrmann moved, seconded by Trustee Korner, to Approve the September Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

13. 12-10/23: **Consider Approval of a Resolution Authorizing a Master Business/Commercial Deposit Accounts Signature Card at Associated Bank.**

Finance Director McCulloch explained the administrative convenience of this request.

Trustee Herrmann moved, seconded by Trustee Korner, to Approve Resolution 2017-R-54, A Resolution Authorizing a Master Business/Commercial Deposit Accounts Signature Card at Associated Bank. On a roll call vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner).

14. 13-10/23: **Village Engineer.**

Village Engineer Gewalt reported that M.E. Simpson has completed the valve exercise. He noted he will be reviewing the full report by M.E. Simpson.

Village Engineer noted a revised Wilmot pathway easement has been sent to Mr. & Mrs. Lindemann for consideration.

15. 14-10/23: **Village Counsel.** None.

16. 15-10/23: **Village Clerk.** None.  
Village Clerk Sigal arrived at 7:41pm.

17. 16-10/23: **Village Commissioners.**

- Finance: None
  
- Building:  
Trustee Korner provided a summary on construction related and non-compliance issues at 2560 Telegraph Road.
  
- Roads & R.O.W.:  
Trustee Martin noted that he will be attending a P.A.C.E meeting. He noted that funding is an issue from Metra for the rideshare program.
  
- Sewer & Water: None.
  
- Community Development: None.
  
- Police: None.

18. 17-10/23: **Village President**

Village President Rothing noted the Haunted Trail is October 31<sup>st</sup> 4:30-5:30pm. He noted that the TIU Women's Softball team has volunteered to help with the event.

19. 18-10/23: **Other Business**

The Village Board further discussed the Dolan (2051 Waukegan) parking lot violation. The Board discussed the financial consideration, but the general consensus of the Board was not to impose a charge and discussed the possibility of a non-enforcement agreement for a period of 90 days with non-continuance after this school year, but possible termination if illegal or dangerous conditions exists.

Village Counsel will draft an agreement which waives fines if they reimburse Village for expenses incurred.

**ADJOURNMENT.**

Trustee Martin moved, seconded by Trustee Herrmann to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Four (Herrmann, Korner, Martin, Rothing); Nays: None; Absent: Three (Ansani, Boyle, Lackner). The meeting was adjourned at 8:05pm.