

**VILLAGE OF BANNOCKBURN
SPECIAL MEETING OF THE BOARD OF TRUSTEES
DECEMBER 14, 2016
MEETING MINUTES**

1. **Call to Order.** President Rothing called the Special Meeting to order at 10:00am.

President: Frank Rothing

Trustees Present: Mary Herrmann, Diana Lackner

Trustees Absent: David Ansani, James Boyle, David Korner, Kerry Martin

Also Present: Village Manager Maria Lasday

Visitors: None

2. **01-12/14: Discuss the Upcoming Strategic Planning Session.**

Village President Bud Rothing, Trustee Mary Herrmann and Trustee Diana Lackner discussed the upcoming strategic planning session on January 14, 2017. They reviewed overarching goals for the Village and the steps needed to attain them. The overarching goals include the following:

- Preserve Village Character. Adapt and Encourage Progress.
- Ensure Operational Excellence
- Ensure Excellence in Governance
- Foster an Engaged Community and Strengthen Partnerships
- Promote Economic Development
- Promote the Village of Bannockburn

A “Strategic Thinking” session is needed with all of the Trustees, which is scheduled for January 14, 2017. At the upcoming strategic planning session Village President Bud Rothing, Trustee Mary Herrmann and Trustee Diana Lackner would like to review with all of the Village Board of Trustees the overarching goals and determine if there is consensus, as well as seek their input for other goals.

The goals provide a context for prioritizing decision making and to facilitate the budget planning process. The goals can help the trustees determine what we need, what should be in the budget, and help the trustees make informed decisions when ranking projects.

Village President Bud Rothing, Trustee Mary Herrmann and Trustee Diana Lackner also discussed the Village’s Citizen Survey. They would like it to go out to the residents in January 2017. It would be beneficial to get resident input before the budget is completed.

Village President Bud Rothing, Trustee Mary Herrmann and Trustee Diana Lackner stated that it would help if focus groups met to review the survey results. Village President Bud

Rothing, Trustee Mary Herrmann and Trustee Diana Lackner plan to call residents and invite them to attend in hopes of increasing participation.

Request for participation in a focus group will be added to the Village's Citizen Survey.

The Village's Citizen Survey also needs to be amended to include the "Overarching Goals" stated in the Strategic Design.

Village President Bud Rothing, Trustee Mary Herrmann and Trustee Diana Lackner would like the Village Board's input on the survey as soon as possible so the survey can be mailed out in early January.

Trustee Mary Hermann expressed interest in being the Village's liaison to the schools. She noted that the Village's Caucus questioned how we are promoting the community. The schools are excellent. We need to get the message out.

The meeting ended at 11:30am.