

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MEETING MINUTES
MAY 23, 2016**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin (7:06pm)

Trustees Absent: David Ansani

Also Present: Village Manager Maria Lasday, Village Clerk Kass Sigal, Finance Director Linda McCulloch, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski

Visitors: None

2. 01-05/23: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-05/23: **Visitors' Business.** None.

4. 03-05/23: **Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Application Approved at the Architectural Review Commission Meeting on May 17, 2016:**

- The Removal and Replacement of Exterior Lighting and Related Improvements on the Property commonly known as the Bannockburn School located at 2165 Telegraph Road, Bannockburn, Submitted by the Bannockburn School.

Village Manager Lasday noted that the ARC approved the school lighting proposal as recommended by the Planning Commission Zoning Board of Appeals (PCZBA).

Trustee Boyle moved, seconded by Trustee Lackner, to approve a Waiver to the Village Board Appeal Process Regarding the Removal and Replacement of Exterior Lighting and Related Improvements on the Property commonly known as the Bannockburn School located at 2165 Telegraph Road. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

5. **04-05/23: Consider Approval of An Ordinance Amending Ordinance No. 96-20, As Amended, Regarding a Special Use Permit and Variations for Exterior Lighting at the Bannockburn School (2165 Telegraph Road).**

Trustee Lackner moved, seconded by Trustee Herrmann, to approve Ordinance 2016-07, an Ordinance Amending Ordinance No. 96-20, As Amended, Regarding a Special Use Permit and Variations for Exterior Lighting at the Bannockburn School (2165 Telegraph Road). On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

6. **05-05/23: Consider Acceptance of a Selective Renewal Customer Service Agreement with Call One.**

Finance Director McCulloch reviewed the proposed service extension. The Board expressed concern with the costs and desire to convert to cellular technology. Village Engineer Gewalt noted that the reservoir line transmits a lot of data, which accounts for the costs. Finance Director McCulloch noted that this service will be examined for future needs.

Trustee Lackner moved, seconded by Trustee Korner, to accept a Selective Renewal Customer Service Agreement with Call One. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

7. **06-05/23: Consider Approval of a Resolution Accepting a Revised Treasury Management Service Agreement with First Midwest Bank.**

Trustee Herrmann moved, seconded by Trustee Boyle, to approve Resolution 2016-36, a Resolution accepting a Revised Treasury Management Service Agreement with First Midwest Bank. On a roll call vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

8. **07-05/23: Consider Approval of the Resident Rate for Personnel to Rent the Village of Bannockburn Open Space Shelter on July 10, 2016 for a Graduation Celebration.**

Trustee Boyle noted that the Village could offer the use of the shelter for free, rather than non-resident or resident rate. Trustee Herrmann asked whether there was a standard for such a decision and whether it establishes a precedent for future decisions. The Board consensus was to treat employees as residents for the process of a rental rate.

Trustee Herrmann moved, seconded by Trustee Lackner, to establish a policy of treating full-time employees as residents for purposes of renting the open space shelter. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

9. **08-05/23: Village Engineer.**

Village Engineer Gewalt noted that the new generator will be delivered and installed this week at the reservoir. He noted that the infiltration issues on the south part of the

Village that is tributary to Deerfield sanitary sewer system should have, smoke testing performed. He noted Gewalt Hamilton is also looking at alternative approaches for detecting water infiltration into the sanitary sewer system. The Board discussed whether to focus inspections to homes built before mid-1980's, when regulations changed. The key issue for achieving compliance is the overall impact on rates. The Board consensus is to commence before the next meeting. The Board discussed the standing water on Bridle Lane and the general consensus was to monitor the situation.

10. 09-05/23: **Village Counsel**. None.

11. 10-05/23: **Village Clerk**. None.

12. 11-05/23: **Village Commissions**.

- *Building*:
Trustee Korer noted he attended a pre-application meeting for proposed construction at 28 Aberdeen Court. He noted that McDonald's was working on Sunday and stopped by the Police. He noted that a pet hospital has expressed interest in the Bannockburn Green Retail Center.
- *Finance*:
Finance Director McCulloch reviewed the end of fiscal year 2016 financial reports. She noted that the Village has a net surplus from the budget and appropriation for fiscal year 2017 will be upcoming.
- *Road & R.O.W*: None.
- *Water & Sewer*: None.
- *Community Development*:
Trustee Lackner noted the upcoming Wine & Cheese event on 6/3/16 from 5-7pm. Heinen's will be assisting with set-up, servers and some entertainment.
- *Police*: None.

13. 12-05/23: **Village Manager**.

Village Manager Lasday noted the codification project is on-going. She received a lot of positive comments from managers around the country due to her recent ICMA article.

14. 13-05/23: **Village President**.

Village President Rothing noted that Community Safety Day is June 11th at the Bannockburn Green Retail Center. He noted there have been several communities experiencing problems with Air B&B's (Bed and Breakfast).

15. 14-05/23: **Consider Approval of the May 9, 2016 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Herrmann moved, seconded by Trustee Korner, to approve the May 9, 2016 Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani).

ADJOURNMENT.

Trustee Korner moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Five (Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: One (Ansani). The meeting was adjourned at 8:33pm.