

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
OCTOBER 13, 2015
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:05pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None.

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Village Clerk Kass Sigal, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

Visitors: Matt Gopin (29 Aberdeen Court).
2. 02-10/13: **Visitor Business:** None.
3. 03-10/13: **Discuss the Removal of Hazardous Trees Situated on Public Property (Village's 12 Acre Parcel).**
Based on the cost and current obligation of the site, the Board consensus was to defer the removal of the trees.
4. 04-10/13: **Discuss Calendar Year 2016 Water and Sewer Rates.**
Village Manager Lasday reviewed the prospective water rate increase from Highland Park. Finance Director McCulloch noted the options to the Board for the Village to absorb the Highland Park 5% rate increase. She noted that a 2% increase is projected to result in a non-impact on the water fund balance. Staff discussed increasing the water rates by more than 2%, referencing unaccounted for flow and possible operational cost fluctuation. The Board discussed the options along with short and long term impacts. The Board consensus was to proceed with a 2% increase of the Village's water rates. Finance Director McCulloch reviewed the history of the Village's sewer rates. The Board discussed the list of capital project such as the lift station rehabilitation. Village Manager Lasday noted that the lift station is a source of infiltration and inflow (I/I), which increase the treatment charges that the Village pays to Deerfield. The Board discussed the cash flow impact of a 2% sewer rate increase. The Board directed staff to prepare an ordinance reflecting 2% rate increase for water and 2% for sewer. The Board discussed whether IEPA (Illinois Environmental Protection Agency) loans should be sought, but consensus was to pay directly for future projects.

5. **05-10/13: Discuss Amounts of Money to be Raised through Ad Valorem Property Taxes.**

Finance Director McCulloch summarized proposed rates for the 2015 tax year, explaining her methodology and recommendations. She noted that the upcoming public hearing is for the tax levy compliance process. The Board discussed trying to minimize impact on residents; Trustee Ansani reminded the Board to be careful in light of the impact of the State Budget Crisis on Village Finances.

6. **06-10/13: Consider Approval of a Resolution Approving the Annual Treasurer's Report for the Fiscal Year Ending April 30, 2015.**

Finance Director McCulloch reviewed the process for the requirements of compiling the annual treasurer's report.

Trustee Ansani moved, seconded by Trustee Boyle, to approve Resolution 2015-R-39, a Resolution approving the Annual Treasurer's Report for the Fiscal Year Ending April 30, 2015. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **07-10/13: Consider Approval of a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes.**

Finance Director McCulloch summarized the process for determining ad valorem property taxes. She noted that this year's ad valorem property taxes are recommended at \$862,500.

Trustee Martin moved, seconded by Trustee Ansani, to approve Resolution 2015-R-38, a Resolution Determining Amounts of Money to be Raised through Ad Valorem Property Taxes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **08-10/13: Consider Approval of a Waiver of the Driveway / Curb Limitations Set Forth in Ordinance 88-03 by Matt Gopin at 29 Aberdeen Court, Bannockburn.**

Resident Matt Gopin recently purchased a home at 29 Aberdeen Court. He explained his request for a variance from the Village for a second cut to the existing driveway. Trustee Korner asked for the explanation of the proposed driveway layout. Matt Gopin explained the current circle/driveway design does not allow for a car to pass when a car is in the driveway. He noted that this presents issues for delivery trucks and cars needing to back out of the driveway and he is concerned about the safety of his children. Village Counsel Filippini and Village Engineer Gewalt provided background on the ordinance and the associated engineering, traffic and precedent issues in connection with the ordinance, as well as possible relief issues. Trustee Martin noted that any amendment to the ordinance should be narrow in scope specifically for this project. Village Manager Lasday noted that if the Board is willing to accommodate the approval of the resolution, it should waive ARC review. The Board consensus was to have Village Engineer Gewalt review the plan for a second driveway. She noted that if the Village Engineer is accepting of the plans

then Village Counsel Filippini would be directed to prepare a resolution.

9. **09-10/13: Consider Approval of a 2016 Calendar Year Schedule for the Village Board of Trustees Regular Meetings.**

The Board discussed making the October 11, 2016 Board meeting a morning meeting to start at 7:30am due to the conflict with Yom Kippur in the evening.

Trustee Martin moved, seconded by Trustee Lackner, to approve the 2016 Calendar Year Schedule for the Village Board of Trustees Regular Meetings as presented with a change to the October 11, 2016 meeting, to a morning meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **10-10/13: Consider Approval of a 2016 Schedule for the Village of Bannockburn Special Events.**

Village President Rothing reviewed the proposed event schedule. He noted that the Bannockburn BBQ has been removed from the schedule with the expected opening of McDonald's and a full retail center. The Board discussed the resident Wine/Cheese event and a child orientated event. The Board consensus was to continue with the resident wine/cheese event and a child-oriented event, such as a walk-run that could be tied to the Community Service Day and organized by Trustee Herrmann and Trustee Lackner.

Trustee Ansani moved, seconded by Trustee Herrmann, to approve a 2016 Schedule for the Village of Bannockburn Special Events with the addition of the Wine/Cheese event and the expansion of the Community Service Day. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **11-10/13: Village Engineer Report.**

Village Engineer Gewalt noted that he has presented an invoice for TallGrass for the 319 grant project. He also noted that resident Phil Mullins objects to the curbs planned with respect to the North Avenue project.

12. **12-10/13: Village Police Chief.**

Village Manager Lasday presented the Police Chief's report in Chief Price's absence. She noted the importance of the mutual aid relationship with other departments in light of the recent Fox Lake police officer shooting. She noted that there are many events which cause instances of controversy. The Village cannot predict the nature of the need for mutual aid and if they ever needed aid, this would be important to the Village.

Village Manager Lasday noted that a police officer will be in attendance at the Halloween Haunted Trail. She noted that a new vehicle has been purchased for the department. Trustee Martin thanked Chief Price for hosting a local Cub Scout troop.

13. 13-10/13: Village Counsel.

Village Counsel Filippini reported on the roll call voting during meetings and the Village procedure. He also provided a summary of the Gurba decision by the Illinois Supreme Court and its implications.

14. 14-10/13: Village Clerk. None.

15. 15-10/13: Village Commissioners.

- *Finance*

Trustee Ansani provided a summary of the September monthly financial report. He noted that there have been more Forester reviews for dead/diseased removal of trees on private property than expected and will exceed budget. He noted that water purchases were \$16,000 below and water sales were \$60,000 below budget.

Trustee Ansani moved, seconded by Trustee Boyle, to approve the September Monthly Financial Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

Trustee Ansani moved, seconded by Trustee Martin, to approve the October Bill Submit List with addition of a possible charges for Bannockburn Day, the golf scramble and Lake County Municipal League expenses approved Finance Commissioner Ansani and will be ratified by the Board next month, On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

- *Building:*

Trustee Korner reported on Transfer Compliance reports and some building permit issues. Village Manager Lasday and Village Counsel Filippini reviewed the customary pre-application process.

- *Community Development:* None

- *Water & Sewer:* None

- *Roads:* None

- *Police:* None

16. 16-10/13: Village Manager.

Village Manager Lasday noted that the DCEO grant will not be able to be amended and asked the Board whether we should return the \$25,000 in grant money the Village received. Trustee Ansani noted that we have until October 2016 to return the grant money. Village Manager Lasday requested that Trustee Martin attend the Bannockburn School Strategic Planning meeting. She noted that the Lake County Municipal dinner is November 19, 2015. She asked which Board members will attend. Trustee Martin, Trustee Herrmann, Trustee Lackner, President Rothing and Village Manager Lasday will attend the dinner with the expense to be formally approved in November. She noted that her attendance at

the ICMA conference was productive with sessions on strategic thinking and the health care reform act highlighted.

17. 17-10/13: Village President. None.

EXECUTIVE SESSION

For the Discussion of (1) Executive Session Minutes and (2) Personnel.

Trustee Boyle moved, seconded by Trustee Martin, to enter into Executive session for the discussion of, (1) Executive Session Minutes and (2) Personnel. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 9:23pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:38 pm.

18. 18-10/13: Consider Approval of the September 28, 2015 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Lackner moved, seconded by Trustee Boyle, to approve the September 28, 2015 Board Meeting Minutes, subject to minor corrections. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

19. 19-10/13: Consider Approval of the September 28, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Herrmann moved, seconded by Trustee Lackner, to approve the September 28, 2015 Executive Session Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Boyle moved, seconded by Trustee Martin, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:40pm.