

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, JANUARY 11, 2016
MEETING MINUTES**

1. **Call to Order:** President Rothing called the meeting to order at 7:05pm.
- President: Frank Rothing
- Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin
- Trustees Absent: None
- Also Present: Village Manager Maria Lasday, Police Chief Ron Price, Finance Director Linda McCulloch, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski, Administrative Assistant Joan Koriath and Village Counsel Vic Filippini
- Visitors: Bill White (14 Broadleys Court), Julie Wong (Trinity International University), Kathleen Goehrke (Trinity International University)

2. **01-01/11: Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. **02-01/11: Other (for non-agenda items)**
Bill White (14 Broadleys Court), addressed the Board regarding an issue with the subdivision storm water pond drainage. He noted drainage issues presented a couple of years ago and felt it repeated itself in December of 2015. He noted he took it under his own will to fix the drainage problem because they were going out of town & was asking the Village of reimbursement of expenses for the repair. Trustee Korner provided a summary of previous issues with the subdivision drainage.

Village Counsel Filippini summarized the impact of the Illinois Drainage Law and the appropriate responsibilities and existing rights for self-help by the upstream owners.

4. **03-01/11: Report from the Plan Commission / Zoning Board of Appeals Meeting on January 11, 2016:**
- Village Deputy Clerk Swearing in of Gerald Laures as a Member of the Village of Bannockburn's Plan Commission & Zoning Board of Appeals.
 - Approval of the September 16, 2015 Plan Commission & Zoning Board of Appeals Regular Meeting Minutes.
 - Public Hearing for the Consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof,

Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2016 on the Existing Trinity International University Campus, Located at 2065 Half Day Road and 2075 Half Day Road, Submitted by Trinity International University.

- Public Meeting for the Consideration of an Update to the Campus Development Plan for Trinity International University, which includes the Removal, Replacement and Relocation of Existing Exterior Lighting along Route 22 (Half Day Road) and the Addition of Exterior Lighting Near the Route 22 (Half Day Road) Entrance, Located at 2065 and 2075 Half Day Road, Submitted by Trinity International University.
- Consider Approval of the 2016 Calendar Year Schedule for the Plan Commission Zoning Board of Appeals Meetings.
- Consider Approval of a Village of Bannockburn Plan Commission & Zoning Board of Appeals Handbook.

Village Manager Lasday noted that Trinity non-student Special Use Permit request was recommended for approved by the Plan Commission /Zoning Board of Appeals (PCZBA) and the campus plan was approved with recommendations for additional access/entrance identification and lighting. She noted that the PCZBA discussed the proposed handbook and recommended it as a “Welcome Handbook” instead of a formal document. She noted that the PCZBA will re-evaluate the recommended calendar to ensure a quorum will be in attendance. She asked the Village Board to direct Village Counsel to prepare the Ordinances for the Trinity projects.

Trustee Lackner moved, seconded by Trustee Herrmann, to direct the Village Counsel to prepare ordinances for the updated trinity master plan and for consideration of a Text Amendment(s) to the Bannockburn Zoning Code, a Special Use Permit or Amendment Thereof, Variations, and/or Any Other Zoning Relief to Allow the Use of the Campus for Non-Student Recreational Uses for Summer 2016 on the Existing Trinity International University Campus. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. **04-01/11: Discuss the Referral of Modifications to the Village’s Tree Regulations to the Plan Commission / Zoning Board of Appeals.**

The Board discussed options for the front yard buffering. The Board is generally in agreement with the approaches to be presented. This matter will be formally presented to the Plan Commission/Zoning Board of Appeals (PCZBA) at their next meeting.

6. **05-01/11: Consider Approval of a Resolution Accepting 1) Illinois National Bank as the Custodian for Illinois Funds E-Pay Settlements, 2) Banking Authorization Document, and 3) Terms & Conditions, Funds Availability, Privacy, Substitute Checks, E-Sign, and Notice of ATM/Night Deposit Facility User Precautions Agreements and Disclosures.**

Finance Director McCulloch noted that this resolution is needed as a result of banks charging for credit card processing services. She noted the Village has 25-30 charges to process per year.

Trustee Martin moved, seconded by Trustee Lackner, to approve Resolution 2016-R-01, a Resolution Accepting 1) Illinois National Bank as the Custodian for Illinois Funds E-Pay Settlements, 2) Banking Authorization Document, and 3) Terms & Conditions, Funds Availability, Privacy, Substitute Checks, E-Sign, and Notice of ATM/Night Deposit Facility User Precautions Agreements and Disclosures. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. 06-01/11: **Village Engineer Report.**

Village Engineer Gewalt noted that the North Avenue project did not get the needed Illinois Department of Transportation (IDOT) approvals to go out for bid, bidding has been pushed back later in 2016. He noted that this project is still pending getting the 80/20 Lake County funding. He noted that Deerfield is considering sidewalks on its side of the street and that Deerfield passed the project Intergovernmental Agreement.

8. 07-01/11: **Village Police Chief.**

Chief Price remarked he is in the process of preparing the 2015 Annual Report. He noted that officer training met the annual target. Chief Price noted that on December 29, 2016, a Metra train hit the rubberized mat at the Route 22 crossing. He noted that the train caused damage outside of Bannockburn. He noted that there will be Emergency Management Agency training on railroad safety scenario training with the Lake County Emergency Management Association. Chief Price noted that the Village reviewed equipping the officers with tasers. He noted, he expects voluntary use of tasers will be implemented in the department, but all officers will be trained.

9. 08-01/11: **Village Counsel.**

Village Counsel Filippini reported on the recent Appellate Court decision on home rule authority and tax levy requirement.

10. 09-01/11: **Village Clerk.** None.

11. 10-01/11: **Village Commissioners.**

- *Finance:*

Trustee Ansani summarized the January Bill submit list and reported on the monthly budget report.

Trustee Ansani moved, seconded by Trustee Martin, to approve the January Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

- *Building:*

Trustee Korner met with Mariano's to discuss proposed plans.

- *Roads & R.O.W:* None.
- *Sewer & Water:* None.
- *Community Development:* None.
- *Police:* None.

12. 11-01/11: Village Manager.

Village Manager Lasday noted she will attend the Northwest Municipal Conference (NWMC) brunch with President Rothing and Chief Price. She noted that April 6, 2016 is lobbying day in Springfield. She noted that the Metro Managers Association is having a session on police issues. She noted that she and Ryan Mentkowski will be attending the ILCMA conference in February.

13. 12-01/11: Village President. None.

EXECUTIVE SESSION

For the Discussion of (i) Probable or Imminent Litigation, (ii) Disposition of Property, and (iii) Executive Session Minutes.

Trustee Ansani moved, seconded by Trustee Martin, to enter into Executive Session for the discussion of (i) Probable or Imminent Litigation, (ii) Disposition of Property, and (iii) Executive Session Minutes. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was entered at 8:26pm.

There being no further discussion in Executive Session, Trustee Martin moved, seconded by Trustee Herrmann, to exit out of Executive Session. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. Executive Session was adjourned at 9:25pm.

14. 13-01/11: Consideration of Approval of the December 14, 2015 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Herrmann, to approve the December 14, 2015 Meeting Minutes, as amended. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. 14-01/11: Consideration of Approval of the December 14, 2015 Executive Session Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Lackner, to approve the December 14, 2015 Executive Session Meeting Minutes. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

ADJOURNMENT.

Trustee Martin moved, seconded by Trustee Korner, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None. The meeting was adjourned at 9:26pm.