

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, AUGUST 14, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:00pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Clerk Kass Sigal, Village Counsel Betsy Gates, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: Brett Kroner (2000 Duffy)

2. 01-08/14: **Pledge of Allegiance.**

3. 02-08/14: **Visitor Business.**

Brett Kroner is working with the current homeowners to purchase 2000 Duffy. He requested a way to set up payments for joining the municipal water service SSA. He noted that the purchase is almost complete. He is looking for assistance with a payment plan for the water connection fee. President Rothing suggested discussing the financing of the utilities with the mortgage company.

4. 03-08/14: **Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between Tracz & Sons, Inc. and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2017- Spring 2018).**

Trustee Ansani moved, seconded by Trustee Korner, to Approve a Waiver of Competitive Bids and Resolution 2017-R-41, a Resolution Approving a Contract Between Tracz & Sons, Inc. and the Village of Bannockburn for Snow Removal and Salt Application Services for the Village Hall, the Village Shelter, and the Village Water Reservoir (Fall 2017- Spring 2018). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. 04-08/14: **Consider Approval of a Waiver of Competitive Bids and a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane,**

Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2017-Spring 2018).

Trustee Korner moved, seconded by Trustee Ansani, to Approve a Waiver of Competitive Bids and Resolution 2017-R-42, a Resolution Approving a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Removal and Salt Application Services for Village of Bannockburn Roadways and the Sidewalks/Pathways on Telegraph Road, Duffy Lane, Half Day Road and Waukegan Road within the Village of Bannockburn (Fall 2017- Spring 2018). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-08/14: Consider Approval of a Motion Approving Mutual Ace as a Supplier to the Village of Bannockburn for Bulk Plant Materials and Holiday Lights Not to Exceed \$5,000.00.**

Trustee Lackner moved, seconded by Trustee Herrmann, to Approve Mutual Ace as a Supplier to the Village of Bannockburn for Bulk Plant Materials and Holiday Lights Not to Exceed \$5,000.00. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-08/14: Consider Approval of a Resolution Approving an Intergovernmental Agreement between the Lake County Metropolitan Enforcement Group and the Village of Bannockburn.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Resolution 2017-R-43, a Resolution Approving an Intergovernmental Agreement between the Lake County Metropolitan Enforcement Group and the Village of Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-08/14: Consider Approval of a Resolution Approving a Networking Agreement Between the Village of Bannockburn and Zacharias Sexual Abuse Center.**

Trustee Herrmann moved, seconded by Trustee Lackner, to Approve Resolution 2017-R-44, A Resolution Approving a Networking Agreement Between the Village of Bannockburn and Zacharias Sexual Abuse Center. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-08/14: Consider Approval of a Referral to the Plan Commission / Zoning Board of Appeals of Modifications to Zoning Code Sections in the Village of Bannockburn Municipal Code Related to (i) the Definition of Family as Relating to Not More Than Three Unrelated Persons, (ii) Establishing Regulations for Permitting Congregate Living Arrangements, and (iii) Application Fees.**

Village Manager Lasday summarized the referral to the Planning Commission/Zoning Board of Appeals (PCZBA) items for amending the ordinance to define “family”. After the initial approval, Shiela Elston wrote a letter to the Village since she didn’t agree with the new definition. Village Counsel reviewed the letter and proposed suggestions. Village President Rothing provided a written response. Village Counsel was directed to prepare notice for public hearing on this matter.

Village Manager Lasday summarized the referral to the Planning Commission/Zoning Board for modifications to application fees from the zoning code.

10. 09-08/14: Consider Approval of the July 10, 2017 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve the July 10, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. 10-08/14: Consider Approval of the August Bill Submit List.

Trustee David Ansani summarized the August Bill submit list.

Trustee Ansani moved, seconded by Trustee Korner, to Approve the August Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. 11-08/14: Consider Approval of the July Monthly Financial Budget Report.

Trustee Ansani moved, seconded by Trustee Herrmann, to Approve the July Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. 12-08/14: Consider Approval of the Quarterly Investment Report.

This item was postponed until the September Board meeting.

14. 13-08/14: Notification and Consider Special Pre-Approval of Payment for Outstanding Bills Due before the September 11, 2017 Village Board Meeting.

Trustee Ansani provided summary of bills that will need to be paid prior to the next Board Meeting.

Trustee Martin moved, Trustee Herrmann seconded, to Pre-Approve Payment for Outstanding Bills Due before the September 11, 2017 Village Board Meeting. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

15. 14-08/14: Consider Payment of the Following Invoice:

- **Invoice #E208 from Lifco Construction, LLC. in the amount of \$14,050.00 (Storm Sewer Repair).**

Trustee Boyle moved, seconded by Trustee Korner, to Approve the payment of \$14,050.00, Invoice #E208 from Lifco Construction, LLC (Storm Sewer Repair). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

16. 15-08/14: Consider Approval of an Ordinance Proposing the Enlargement of Special Service Area #2 (3000 Telegraph Annexation Request).

Village Manager Lasday noted the new homeowners would like to connect to the Village's

sewer system. She noted that they would need to be included in the enlarged Special Service Area 2.

Trustee Lackner moved, seconded by Trustee Boyle, to Approve Ordinance 2017-24, An Ordinance Proposing the Enlargement of Special Service Area #2 (3000 Telegraph Annexation Request). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

17. 16-08/14: Discuss Residential Waste Hauling Services.

Village Manager Lasday noted that she met with representatives from Lake Shore Recycling Systems. They provided a proposal for rates if we decided to renew the current contract. She noted that SWALCO would like for the Village to extend our contract with Lake Shore Recycling System so we can then be a part of a joint bid with Riverwoods and Deerfield for residential waste hauling service.

18. 17-08/14: Discuss a Proposal from Barreca Blacktop Sealcoating in the amount of \$3,780.00 for Maintenance Services along the Village's Telegraph Road Pathway and the Pathway in Front of Village Hall.

Village President Rothing obtained a quote for the Village. Village Engineer Gewalt noted that this cost is very low and suggested using a coarser surface than specified in the Barreca quote. There was discussion on whether to test the service with the Telegraph Road path. The Board agreed to bring back this item for further discussion in September.

19. 18-08/14: Discuss Future Investment Options for Placement of Village Reserves.

President Rothing brought forward for discussion if we should try to look at sources for investments to achieve more than a 1% gain. The general Board direction was to research possible investment options.

20. 19-08/14: Discuss the Zoning Code Sections in the Municipal Code of the Village of Bannockburn Related to the Architectural Review Commission.

Village Manager Lasday noted that there is still discussion on the definition of level 1 and level 2 architectural review process items. Village Counsel did submitted reviews based on ARC and PCZBA feedback.

21. 20-08/14: Village Engineer.

Village Engineer Gewalt noted that there were 5 issues for residential sanitary sewers. He noted the need for continued education combined with searching for leaks into the sanitary sewers from residential properties.

Trustee Herrmann suggested we provide links on our website to Lake County Storm information during these events.

Village Engineer was also hopeful there would be progress with additional residents for the Wilmot Road pathway easements.

22. 21-08/14: **Village Police Chief.**

Chief Price reported that the defendant accepted a deal in an extensive technology crime case. He noted that Metra added chain link fence to areas along Telegraph Road to prevent people from crossing to Waukegan Road. He noted the Metra and Deerfield Police will be monitoring traffic when school opens.

23. 22-08/14: **Village Counsel.** None.

24. 23-08/14: **Village Clerk.** None.

25. 24-08/14: **Village Commissions.**

- Finance: None.
- Building: None.
- Roads & R.O.W.: None.
- Sewer & Water: None.
- Community Development:
Trustee Diana Lackner noted she attended a recent DBR Chamber meeting.
- Police: None.

26. 25-08/14: **Village Manager.**

Village Manager Lasday noted the Garden Club would like to invite new residents to garden club activities.

27. 26-08/14: **Village President.**

Village President Rothing noted the Village will host a realtor open house on Sunday, September 17th. He noted that Village Manager Lasday will be at Village Hall to answer any questions and Bannockburn School will also have a tour.

He provided an update on the landscape maintenance services for fiscal year 17-18.

Village President Rothing noted that we are scheduled to hold the Appreciation Dinner at the Ravinia Country Club on December 6th.

ADJOURNMENT.

Trustee Ansani moved, seconded by Trustee Boyle, to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 9:01pm.