

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MONDAY, MAY 11, 2015
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:10pm.

President: Frank Rothing

Trustees Present: David Ansani, Jim Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin.

Trustees Absent: None

Also Present: Village Manager Maria Lasday, Police Chief Ron Price, Finance Director Linda McCulloch, Village Clerk Kass Sigal (arrived at 7:16pm), Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath.

Visitors: John Ryan (1150 North Avenue), Bruce & Susan Nelson (1665 Meadow Lane), Todd Sinn (Urban Forest Management).

2. 01-05/11: **Pledge of Allegiance.** President Rothing led everyone in reciting the Pledge of Allegiance.
3. 02-05/11: **Visitors Business:** None.
4. 03-05/11: **Consider Approval of the Appointment of Jacqueline Sieros to a Village Commission and Swearing in of Jacqueline Sieros to the Architectural Review Commission.**
President Rothing noted that Ms. Sieros is a good candidate for the ARC commissions. He noted that her experience doing home projects through the ARC process gives her firsthand knowledge.

Trustee Martin moved, seconded by Trustee Boyle, to approve the Appointment of Jacqueline Sieros to a Village Commission and Swearing in of Jacqueline Sieros to the Architectural Review Commission. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

5. 04-05/11: **Consider Approval of a Referral to the Plan Commission / Zoning Board of Appeals and the Architectural Review Commission / Tree Commission to Review the Village of Bannockburn's Tree Ordinance with Regards to the Village's Opacity and Reforestation Requirements.**
Village Manager Lasday introduced the Board to the issues, comments, summary of points and concerns that residents have raised regarding the tree ordinance including

buckthorn removal, opacity requirements and the financial implications of the regulation. Mr. Ryan (1150 North Avenue) noted that he has been working on various landscaping projects to follow opacity requirements and improve drainage. He noted that he has a colossal amount of buckthorn on all four sides of his property which he'd like to remove. He added that he hopes the opacity requirement could be changed so not to discourage residents from removing buckthorn on their property. Bruce Nelson (1665 Meadow Lane) noted that since the 1996 opacity requirements were established, there has been a significant increase in the amount of material that is required to plant for the opacity requirement. He noted that the Village of Riverwoods has a program that pays residence to remove the buckthorn on their properties.

Village Forester Todd Sinn (Urban Forester Management) remarked about his experiences with residents over the last several years when discussing removal of buckthorn and required opacity. He noted some of his recommendations are to evaluate the formula used to determine opacity to reduce density and evaluate how opacity is effected by berms which aren't in the buffer yard but do screen. He noted that the current ordinance is long, confusing and often cost prohibitive.

President Rothing noted that the removal of the ash trees has changed the visual look of many of the streets in the Village. Trustee Korner noted that with the infestation occurring like the ash borer, residents may have to get used to the visual change of not seeing as much dense foliage. He added that we need to think about the cost of replanting to homeowners and use of best practice in forestry. Trustee Lackner asked what the Village's goal is regarding buckthorn. Trustee Martin asked what the next steps are in this process. President Rothing noted that the Board would refer this to the ARC for input and to the PCZBA for recommendations. Trustee Martin asked if after the ARC and PCZBA review and have been forwarded, can the Board make adjustments. President Rothing noted that it will take several meetings for the ARC and PCZBA to review and make recommendations.

Village Manager Lasday asked Todd Sinn to make recommendations for changes to section 9-107 and 9-108 of the Tree Ordinance. Village Counsel Filippini noted that different communities have different requirements depending on their respective desired outcome. Village Manager Lasday asked Village Counsel to provide samples of tree ordinances that he has drafted. She noted that our direction to the ARC and PCZBA is to simplify and clarify.

Trustee Lackner moved, seconded by Trustee Martin, to refer review of review of the Village of Bannockburn's Tree Ordinance with Regards to the Village's Opacity and Reforestation Requirements to the Plan Commission / Zoning Board of Appeals and the Architectural Review Commission / Tree Commission. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-05/11: Consider Ratification of Acceptance and Approval of a Transferee Assumption Agreement between the Village of Bannockburn, Bannockburn Associates, L.L.C., and L2 Karma Fund 1 LLC for the Property Located at 1000 Lakeside, Bannockburn.**

Village Manager Lasday noted that this agreement is very long and has special requirements which ensure that the new owner comply with everything. She noted that the agreement has already been signed due to the closing occurring already.

Trustee Ansani moved, seconded by Trustee Boyle, to Ratify the Acceptance and Approval of a Transferee Assumption Agreement between the Village of Bannockburn, Bannockburn Associates, L.L.C., and L2 Karma Fund 1 LLC for the Property Located at 1000 Lakeside, Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

7. **06-05/11: Consider Acceptance and Approval of a Transferee Assumption Agreement between the Village of Bannockburn, Bannockburn Office Court LLC, North Shore OPCO LLC and Ameritus LLC for the Property Located at 2201-2231 Lakeside, Bannockburn.**

Village Manager Lasday noted that this agreement is more straight forward and is in a substantial form though, it is not yet executed. She noted the property is scheduled to close on May 13, 2015.

Trustee Lackner moved, seconded by Trustee Boyle, to Accep and Approve a Transferee Assumption Agreement between the Village of Bannockburn, Bannockburn Office Court LLC, North Shore OPCO LLC and Ameritus LLC for the Property Located at 2201-2231 Lakeside, Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

8. **07-05/11: Consider Approval of a Resolution Ratifying Approval of a Rental Agreement between Village of Bannockburn and Metro Self-Storage - Bannockburn.**

Village Manager Lasday noted that after purchasing items for the Bannockburn BBQ, it was discovered that the Village Hall was out of room to store significant amount of product. Chief Price contacted Metro Self Storage about renting a storage space for the Village. She noted that the lease is for a 10x20x10 space, commencing on April 24, 2015 with a renewable monthly term at \$164 a month. Trustee Lackner asked if we will continue to rent the space after the event. Chief Price noted that the Village has an ongoing need for accessible storage space for items like the generator and golf cart.

Trustee Herrmann moved, seconded by Trustee Boyle, to approve Resolution #2015-R-20, a Resolution Ratifying Approval of a Rental Agreement between Village of Bannockburn and Metro Self-Storage - Bannockburn. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-05/11: Consider Approval of a Resolution Approving a Proposal from Dixon Engineering Inc. in the amount of \$2,625.00 for Inspection of the Bannockburn Water Reservoir and Preparation of a Structural Evaluation Report for the Concrete Tank and Interior Storage Chamber.**

Village Engineer Gewalt noted that Dixon Engineering provides visual inspection of overhead water towers and underground tanks. He noted that they will provide the Village with a complete report on the inspection of our underground tank is now required by the EPA every 5 years. Village Counsel Filippini asked if this was our first contract with Dixon Engineering. He noted that there are changes required to the contract for the Villages ability to function under the Home Rule authority.

Trustee Lackner moved, seconded by Trustee Boyle, to approve Resolution #2015-R-21, a Resolution approving a proposal from Dixon Engineering Inc. in the amount of \$2,625.00 for Inspection of the Bannockburn Water Reservoir and Preparation of a Structural Evaluation Report for the Concrete Tank and Interior Storage Chamber. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-05/11: Discuss the Village of Bannockburn Electric Aggregation Program.**

Village Manager Lasday reviewed the impact of changes in Com Ed practices on rates in the Village. She noted that MC2 can beat Com Ed's rate through May 2016, but our contract extension would continue through 2016, so the Village risk is for the second half of 2016, in the event Com Ed materially drops its rates. She noted that if Com Ed were to drop its rates, the residents would be able to opt-out from MC2. She remarked that she will meet with the Village of Kildeer to amend our joint contract.

11. **10-05/11: Village Engineer.**

Village Engineer Gewalt noted several top projects including the upcoming Lakewood/Bridle repaving project. He noted that the pre-construction meeting will take place on 5/12/15. He noted the process includes approval by IDOT, development of a construction schedule, and notice to residents with the hope of a start date in June. He reviewed the status of the hydrant painting project. He noted that the contract has been signed and private drive owners will be notified of project and subsequent cost to them. Village Engineer Gewalt noted that they are evaluating the Rt. 22 replanting project and that the Forester will be evaluating the areas for plant recommendations.

12. **11-05/11: Village Police Chief.**

Chief Price noted they are handling an employee theft investigation brought to them by a local business. He noted that Eric Carstensen has submitted his resignation to accept a position with the Lake County Sheriff's Police. He noted that he has found a great replacement for this part time position, Al Maciareillo, who currently is employed with the Riverwoods P.D. He noted that Officer Maciareillo will be filling in on Friday and Saturday nights.

Chief Priced noted that the department will be having a summer intern from Purdue University. He noted she will work on special projects for the police department.

He noted that Dr. David Hoag on behalf of Trinity International University (TIU) donated \$1,000.00 to the D.A.R.E. fund. He noted that this is TIU's 5th year donating to this fund.

13. 12-05/11: **Village Counsel**. None.

14. 13-05/11: **Village Clerk**. None.

15. 14-05/11: **Village Commissioners**.

- *Finance*

- *April Monthly Financial Budget Report.*

Trustee Ansani summarized the April Monthly Financial budget report.

Trustee Boyle moved, seconded by Trustee Korner, to accept the April Monthly Financial Budget Report. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

- *May Bill Submit List.*

Trustee Ansani summarized the May Bill Submit list.

Trustee Martin moved, seconded by Trustee Boyle, to approve the May Bill Submit list. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

- *Quarterly Investment Report.*

Finance Director McCulloch reviewed the Village's investment options. She noted she is not able to offer specific recommendations. The Board decided not to make any changes to the investment policy at this time.

- *Roads & Sewers*

Trustee Martin noted that he visited various Village projects, including medians, rain gardens and pavement projects with Village Manager Lasday and Village Engineer Gewalt.

- *Police*

Trustee Boyle remarked about the Arbor Day events. He noted that Cosette Winter was unable to attend the event and subsequently passed away on May 8, 2015. He also noted that he attended the Emergency Managements Agency and tornado detection resources meeting and the Trinity re-enactment event.

- *Community Development*

Trustee Lackner noted the Wine & Cheese event is June 12th from 5-7pm. She noted that all graduate families of Bannockburn School, Deerfield High School and Holy Cross, as well as new Bannockburn residents have been formally invited.

16. 15-05/11: **Village Manager**

Village Manager Lasday noted she is working with PACE to establish more public

transportation options in the Village. She noted there are several potential commercial tenants waiting to see if we can establish an agreement with PACE. Village Manager Lasday summarized her attendance at the Emergency Management meeting. She noted the importance of documenting training in advance including use of force and being prepared for the press in emergency situations.

Village Manager Lasday noted that the Village website was updated last year by 97 Switch (which she disclosed is owned by her son). She noted the website is current and requires monthly maintenance to stay updated.

Trustee Ansani moved, seconded by Trustee Martin, to approved continued use of 97 Switch as the Village website maintenance provider. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

17. 16-05/11: Village President

Village President Rothing remarked about the passing of Cosette Winter. He noted that Cosette provided great service to the Village through her love of gardens. He noted her family has inquired about the use of the open space shelter, waiving fees and allowing alcohol. President Rothing noted that because of her long service, the Board thought a donation in her memory in the same amount as the shelter rental fee would be appropriate. The Board also discussed an accommodation of a tree donation policy. Finance Director McCulloch remarked that any such policy should address maintenance and Village right of removal or relocation. Village Counsel Filippini was asked to provide sample naming policies as an analogue for a tree donation.

18. 17-05/11: Consider Approval of the April 27, 2015 Board Meeting Minutes (Subject to Minor Corrections).

Trustee Boyle moved, seconded by Trustee Korner, to approve the April 27, 2015 Board Meeting Minutes. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

19. 18-05/11: Appreciation of Officer Dave Lemmer's 10 Years of Service.

Chief Price presented a 10 year service award to Officer David Lemmer. He noted that Office Lemmer has chosen to work the midnight shift and for the last 5 years has been a K-9 officer. He remarked that Officer Lemmer and Odin continue to be a significant contributor to the Village.

ADJOURNMENT

Trustee Martin moved, seconded by Trustee Lackner, to adjourn at 8:55pm. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.