

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
MAY 8, 2017
MEETING MINUTES**

1. **Call to Order.** President Rothing called the meeting to order at 7:03pm.

President: Frank Rothing

Trustees Present: David Ansani, James Boyle, Mary Herrmann, David Korner, Diana Lackner, Kerry Martin

Absent: None

Also Present: Village Manager Maria Lasday, Finance Director Linda McCulloch, Chief Ron Price, Village Counsel Vic Filippini, Village Engineer David Gewalt, Assistant to the Village Manager Ryan Mentkowski and Administrative Assistant Joan Koriath

Visitors: None.

2. 01-05/08: **Pledge of Allegiance.**

President Rothing led everyone in reciting the pledge of allegiance.

3. 02-05/08: **Visitor Business:** Introduction of New Village of Bannockburn Part-Time Police Personnel.

Chief Price introduced, Allison Renaud, as the new part-time officer.

4. 03-05/08: **Visitor Business:** None

5. 04-05/08: **Report of the Plan Commission / Zoning Board of Appeals Meeting on May 1, 2017:**

- **Consideration of Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, Amendments to Existing Special Use Permits, Granting of New Special Use Permits, Variations, and/or Any Other Zoning Relief to Permit the Installation of New Signage for Bentley's Pet Stuff in the Existing Bannockburn Green Retail Center on the Property Located at 1111 Half Day Road, Bannockburn, Illinois, Submitted by Bentley's Pet Stuff and AP POB Bannockburn, LLC;**
- **Consideration of a Proposed Amendments to Existing Special Use Permits and any other Zoning Relief Necessary, including Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, New Special Use Permits, Variations, or Other Relief, In Connection with Proposed Changes to the Previously-Approved Site Plan, Including Changes Relating to Parking and Landscaping Improvements, for the Property Commonly Known as**

Midtown Athletic Club, located at 2211 Waukegan Submitted by Midtown Athletic Club;

- **Consideration of a Proposed Amendments to Existing Special Use Permits and any other Zoning Relief Necessary, including Zoning Code Text Amendment(s) to the Bannockburn Zoning Code, New Special Use Permits, Variations, or Other Relief, In Connection with Proposed Changes to the Previously-Approved Site Plan, Including Changes Relating to Parking and Landscaping Improvements, for the Property Commonly Known as 2201 Waukegan Road, Bannockburn, Illinois and also known as Building IV in the Bannockburn Lakes Office Development, Submitted by Glenstar Properties and WSC-GSP B/L Office Park, Owner VII, L.L.C.;**
- **Consideration of Potential Zoning Code Text Amendment(s) to the Bannockburn Zoning Code Regarding: (i) Zoning Application Fees and Other Fees as Set Forth in the Zoning Code; and (ii) the Definition of “Family” as set forth in the Zoning Code; and**
- **Referral by the Village Board of Trustees of Modifications to the Village’s Tree Regulations.**

Village Manager Lasday noted that the Bentley’s application was continued. In regards to the Midtown application, she described the previously approved site plan and indicated the changes to parking and landscape improvement plan request from Glenstar and Midtown Athletic Club. She noted that zoning regulations take precedent over the companies “side” agreements for the parking and landscape improvement project.

Village Manager Lasday, noted there was concern from some of the PCZBA members about our proposed definition of “family” for the zoning code. Village Counsel Filippini noted that the Fair Housing Act standards are to prevent discrimination. He noted that if provisions are challenged, this could result in exposure for the Village.

Trustee Boyle moved, seconded by Trustee Martin, to direct counsel to prepare an ordinance for Midtown Athletic Club and Glenstar Parking and Landscape Improvement amendment. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

6. **05-05/08: Consider Approval of a Request by First Presbyterian Church (non-resident) (i) to Use the Village Shelter on June 4, 2017, (ii) to allow a “Fellowship Event” to take place after dusk (between 5:00 p.m. and 7:00 p.m.), (iii) and to Allow Alcohol at the Event.**

Application for use of Open Space shelter has been withdrawn. No action was taken.

7. **06-05/08: Consider Approval of a Request by First Presbyterian Church (non-resident) (i) to Use the Village Shelter on August 13, 2017, (ii) to allow a “Fellowship Event” to take place after dusk (between 5:00 p.m. and 7:00 p.m.), (iii) and to Allow Alcohol at the Event.**

Application for use of Open Space shelter has been withdrawn. No action was taken.

8. **07-05/08: Consider Approval of an Ordinance Amending Section 11-301.D.1 of the Bannockburn Zoning Code Regarding Application Fees.**

Trustee Lackner moved, seconded by Trustee Martin, to Approve Ordinance 2017-08, an Ordinance Amending Section 11-301.D.1 of the Bannockburn Zoning Code Regarding Application Fees. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

9. **08-05/08: Consider Approval of an Ordinance Amending Section 12-206.F of the Bannockburn Zoning Code Regarding the Definition of Family.**

Trustee Herrmann moved, seconded by Trustee Ansani, to Approve Ordinance 2017-09, an Ordinance Amending Section 12-206.F of the Bannockburn Zoning Code Regarding the Definition of Family. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

10. **09-05/08: Consider Payment of the Following Invoices:**

- **Invoice from Lifco Construction in the amount of \$9,500.00 (Wilmot Road Storm Sewer Repairs).**
- **Invoice #17-0001468 from Village of Lincolnshire in the amount of \$1,583.90 (Bannockburn's Share of the Corrosion Testing of the 30 Inch Water Transmission Main).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve Payment of the Following Invoices: Lifco Construction in the amount of \$9,500.00 (Wilmot Road Storm Sewer Repairs) and Invoice #17-0001468 from Village of Lincolnshire in the amount of \$1,583.90 (Bannockburn's Share of the Corrosion Testing of the 30 Inch Water Transmission Main). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

11. **10-05/08: Consider Approval of the May Bill Submit List.**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the May Bill Submit List. On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

12. **11-05/08: Consider Approval of the April 24, 2017 Board Meeting Minutes (Subject to Minor Corrections).**

Trustee Boyle moved, seconded by Trustee Herrmann, to Approve the April 24, 2017 Board Meeting Minutes (Subject to Minor Corrections). On a roll call vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Korner, Lackner, Martin); Nays: None; Absent: None.

13. **12-05/08: Village Engineer.**

Village Engineer Gewalt noted the landscaping is complete on North Avenue, with a few outstanding items on the punch list. He noted this includes an IDOT review of a drainage issue. He noted the American Underground televising project is underway and no major cross connections have been identified. He noted this project is expected to be completed by June.

Village Engineer Gewalt noted when Lifco was clearing the Wilmot Road obstruction, they discovered a separation of storm sewer on Sunset near Wilmot. He noted this will require repair.

Village Engineer Gewalt noted some utilities have been installed for Mariano's. He noted the water main has not yet been installed.

Trustee Martin noted that he has received complaints from Del Mar Woods residents regarding the construction at Mariano's. Village Manager Lasday noted that staff is responsive to such complaints.

14. 13-05/08: **Police Chief.**

Chief Price shared details regarding the rapid deployment training conducted last month. He announced that Mike Volling, previously a part-time officer, was hired as a full-time officer.

Chief Price reported a recent police stop that resulted in stop and arrest for various violations. He noted this resulted in multi-jurisdictional violations.

15. 14-05/08: **Village Counsel.** None.

16. 15-05/08: **Village Clerk.** None.

17. 16-05/08: **Village Commissioners.**

- Building:

Trustee Korner noted that the owners of 2560 Telegraph have been reminded to clear their culvert.

- Finance:

Trustee Ansani noted an addition to the bill submit list of payments.

- Roads & R.O.W.:

Trustee Martin reported the PACE program is still not resolved. He noted the reason is that Metra will not fund the \$8,000-\$13,000 bill. Village Manager Lasday noted they are trying to get businesses to contribute.

Trustee Herrmann noted that a person claiming to be from Metra came to her door to ask about Metra crossing visibility near the Tony's Sub shop.

Trustee Martin noted the letters to residents were mailed regarding the easements for the Wilmot Road path. Village Manager Lasday asked Village Engineer Gewalt for cost estimates on the Phase 1 engineering for this project.

- Sewer & Water:

Trustee Herrmann noted her recent participation in the 100 Club 5K race.

- Community Development:

Trustee Lackner reported she attended the DBR Chamber meeting focused on economic outlook. She noted she attended the ribbon cutting for Taste Buds Kitchen. She noted that Heinen's will be having a music event in the store beginning on May 18th.

- Police:

Trustee Boyle reported on the Arbor Day celebration. He noted that he attended a recent IMRF meeting. He noted he attended an Emergency Management Agency meeting on preparation for response to an employee walk-out at retirement centers.

18. 17-05/08: Village Manager.

Village Manager Lasday thanked Staff for their continued great performance work on projects. She noted she will be attending a CMAP meeting on the update to the 2050 Comprehensive Regional Plan. She noted that Lake County Municipal League is sponsoring an elected official's seminar on May 31st.

19. 18-05/08: Village President.

Village President Rothing presented a survey of communities regarding the role of the Architecture Review Commission (ARC). He noted due to the pre-application meetings held by staff, the ARC review may not be needed. He asked Board members to consider their assessment of revising ARC for residential but keeping commercial reviews.

Village President Rothing noted that he will be meeting with a resident on May 9th regarding the fence.

ADJOURNMENT.

Trustee Lackner moved, seconded by Trustee Herrmann to adjourn the meeting. On a voice vote, the motion was approved. Ayes: Six (Ansani, Boyle, Herrmann, Lackner, Martin, Korner); Nays: None; Absent: None. The meeting was adjourned at 8:50pm.