

**VILLAGE OF BANNOCKBURN
BOARD OF TRUSTEES
AUGUST 12, 2013
MEETING MINUTES**

1. 01-08/12: **Call to Order.** President Barkemeyer called the meeting to order at 7:00PM.

President: James Barkemeyer

Trustees Present: David Ansani, James Boyle, David Korner, Daniel Orth III, Frank Rothing

Trustees Absent: Timothy Fisher

Also Present: Village Clerk Estelle Raimondi, Village Manager Maria Lasday, Finance Director Linda McCulloch, Village Police Chief Ron Price, Village Engineer David Gewalt, Village Counsel Vic Filippini, Assistant to Village Manager Ryan Mentkowski

Visitors: Chris Swieca (Lake Forest Bank and Trust), Matt Sokolowske (James Martin Associates), Jim Porges (9 Dunsinane Lane, Bannockburn), Dan Sher (Alphagraphics), Tim Dilsava (Pace)

2. 02-08/12: **Pledge of Allegiance.** President Barkemeyer led everyone in reciting the Pledge of Allegiance.

3. 03-08/12: **Visitors' Business.**

Recognition of Sergeant Bruce Bone's 10 Years of Service. Award presented to Sergeant Bone by Police Commissioner Boyle and Village Police Chief Ron Price.

Tarns of the Moor Subdivision. Chris Swieca from Lake Forest Bank and Trust spoke regarding SSA 6A for Tarns of the Moor. He advised the bank took title for the property as deed of lieu of foreclosure in June of 2012. The bank has been working with Village since then to complete improvements, and they now want to pay the recapture fees owed on four of the five remaining lots from the SSA. He stated that when the bank reviewed the SSA there was a subordination clause that the bank relied upon that indicated that the bank would become responsible for the charges from and after the date of the recordation of the deed in lieu of foreclosure. The bank tendered a check to the Village for the full amount of principal owing for the four lots plus interest from the date the bank took title. Their issue is the claw back provision for the interest prior to their recordation, and they are seeking a way to work with the Board for the complete erasure of the accrued interest because they do not feel it is applicable due to the subordination language. He advised that all of the impact fees have been paid and all interest has been paid from the date of the recordation of the deed through August 15th. The bank is asking that the Board accept that payment as full satisfaction of the obligations.

Village Attorney Filippini stated that the Village set up SSA 6A to accommodate six original properties that were part of the original special service area. When the sewer system was originally discussed with residents there was substantial support for it but because there was a cluster of homes in the middle that objected to connecting to the proposed sewer system at that time SSA 6A was created to accommodate those residents. Those residents could have potentially done a septic system, and some of the residents did exercise that option, so the Village built the sewer system around those properties. The Village bore the cost and the risk of the extension of the sewer system. The property owners that were part of the original SSA paid a 1/6 share of \$90,000. The Village also provided that other properties could connect later, but that they would have to pay a recapture fee. There were a couple of homes that then paid the \$15,000 almost immediately afterwards to become part of that service area. Since that time a number of houses have connected, and all of those houses have been required to pay the \$15,000 plus interest, the same rate that the bonds were issued for the original six properties. This cost was based on the Board's initial determination that they did not want to have anyone get into the system later and get a better deal than the original investors. The original connections were based on number of participants, not the number of properties. The Hall property connection was for one property. When that property was subdivided there were 9 additional lots and each had to pay for the connections under the terms of the SSA. Five of those properties so far, in addition to homes on Telegraph have paid the \$15,000 and interest at 6.5% going back to October 23rd, 1989. All existing homes in Tarns of the Moor have paid this fee, and the only properties that have not paid the fee are properties that have not been developed. The subordination clause, according to Village Attorney Filippini, refers to liens that might accrue on the property. The recapture fee is not a lien because no one is required to pay it, and the connection doesn't come until the time of development. A lien refers to someone who has used the sewer service and has not paid, causing a lien to be filed and therefore it doesn't apply to this situation. The language that a lien is subordinate is to clarify in the original SSA that it is subordinate to the first mortgage. This is an equity issue- the Village has applied the recapture fee uniformly and consistently, so this request is asking that the Village handle this differently from the approach the Village has taken all along.

Mr. Swieca advised that the lots are to be sold to a developer. He argued that the purpose of the project was to develop Telegraph Road, and the sewer connection helped further that development and additionally the original bond amount of \$90,000 has been retired. He also stated that the bank is different than previous property owners; they are coming in as a lender and consequently they were never notified of the existence of the recapture fee. The bank relied on the subordination language and it indicated to them that a lender coming in with a deed in lieu of foreclosure would only have the obligation to pay the hookup fees and the interest as of the date of the recordation, and therefore they think they have met their obligations. Swieca further argued that it was no longer an option to opt out of the sewer as under the PUD anyone in the subdivision must connect to the sewer. They are seeking relief as they are now obligated to connect and they should not have to pay the interest on the recapture fee prior to the time they took title. Swieca also noted that the original bond has been paid.

Discussion among the Board and staff continued as to whether the lots would have had to pay the recapture fees and interest had the properties not gone into foreclosure, and following this discussion it was affirmed that all lots except the lot that contained the original Hall property would have to pay the interest. Village Attorney Filippini noted that the original bond was only for the original six properties, including the original Hall lot, but did not take into account the additional lots created by the PUD. The Board felt that at the time the bank made the original loan to the property owner, these items should have been known to the bank and at the time the bank took over the property they should have realized they also took over that obligation.

Mr. Swieca stated that the subordination language as written states that they are only obligated to pay from the time they took over the property. As a lender they knew of the obligation, but they did not think it applied to them as it said it was subordinate to any first mortgage now placed. The bank has paid the fees that accrued after they took over the loan.

The Board asked if they could ask for legal advice on this matter privately, and Village Attorney Filippini stated that he could give advice to the Board confidentially at another time. Mr. Swieca stated that the fees were to spur development, and is therefore not an issue of equity. Village Attorney Filippini noted that the sewer connection was not to facilitate development; several of the properties were already developed. The issue is that Village soil is notoriously bad for septic and a sewer system was needed because the IEPA told the Village it needed to be put in. That has led to the progressive development of the sewer system now in place. The purpose of the sewer is to provide safe disposal of sewage and with the sewer SSA the covenants specifically state that they cannot use the sewers as an instrument of development but that it is merely for the safe disposal of sewage, as it is a matter of public health and safety. There were problems with septic systems and putting this SSA in place allowed for the infrastructure to be created because the Village did not have the money for it. Discussion by the Board continued regarding the 9 additional lots being added and the additional money that it cost to the Village to construct the sewer for those lots. The Village took the number of lots likely to connect to the sewer in the subdivision originally, divided it into the total cost of the project and came up with \$15,000, including a number of connections on the Hall property. That was the amount originally charged and the amount of the bond. The Village made an investment because of public health and safety. President Barkemeyer stated that the discussion was done at this time, but that there would be a private conversation later.

Pace Bus System. Tim Dilsava of Pace introduced himself to Board and wanted to drop off information about a commuter program called Van Pool, that is similar to a car pool. He stated that Pace pays for gas, maintenance, washes and tolls and it is a good way to get around. He explained that one driver volunteers to be the driver for the program, and in exchange that person does not pay the monthly fee and they can also use the van for 300 personal miles a month. A backup driver gets \$10 off per month. To date there are 89 vans in the Lake County area.

4. **04-08/12: Discuss a Request to do the Following Improvements Outside of the Building Box at the Property Located at 9 Dunsinane: (i) Expansion of an Existing Driveway, (ii) Installation of New Entry Columns and Gate, and (iii) Installation of Additional Exterior Lighting.** Matt Sokolowske and Jim Porges requested permits for a new driveway, columns and gate, and lighting. The Village Engineer did not approve the request originally as the request because it was outside the building box. An oak tree is in the way and they were requesting a variance in order to stay out of the root system. Since that time the Village Forester has been out to tag all the trees that would require preservation and if that is followed he has given a positive recommendation to move forward, and the Village Engineer has therefore also conditionally given his approval. They are now requesting to move forward.

Village Manager Lasday noted that she told Mr. Porges that after this issue is resolved she needs his help to put together a pathway system in the area at the back of his property. Mr. Porges advised he would be happy to discuss that in the future but that now he was here solely to discuss the front yard. Trustee Orth stated that he saw the issues as being connected, and that they needed a solution for the issue of the path. Mr. Porges stated that the issues at the front of the property have nothing to do with issues at the back of the property that are not on the agenda.

Village Engineer Gewalt inquired if JULIE had come to the property to check for utilities. Mr. Porges stated that there is no electrical through there. Village Engineer Gewalt stated that by placing a wall in the easement that if the wall becomes damaged because of snow plowing or maintenance of utilities adjacent to it there is a risk to the Village. His recommendation is that any damage to the wall becomes the responsibility of the homeowner because of the easement. Mr. Porges stated he would indemnify the Village.

Village Manger Lasday stated there was a need for Board direction whether this should go to ARC. Village Attorney Filippini stated that when the amendment was made to the PUD the original restrictions did not allow for anything outside of the building box, and because of the many things that may be out of the building box it was decided to have the Board determine if it was something that should go to ARC. Village Manager Lasday provided surveys and maps. Discussion of the location of the proposed items as shown on the maps ensued.

Village Attorney Filippini stated there are three issues that need to be considered: indemnification regarding encroachment into Village easement, whether ARC approval is needed, and if the encroachment into Village easement should be tied into pedestrian easement onto property.

Trustee Korner stated that the encroachment should be subject to indemnity and the Board stated that there is no need for ARC review. The Board directed Village Attorney Filippini to draft an ordinance. The Board asked Village Engineer Gewalt to specify the proposed location of path so that property owners can see where it would be. Village

Manager Lasday suggested a meeting with the affected Dunsinane residents to discuss supplemental easements.

5. **05-08/12: Discuss Maintenance and Financial Obligations for Private Culvert Work on Broadleys Court.** Finance Director McCulloch advised that \$1395 had been collected from individual residents. Village Manager Lasday wanted to know if the checks could be cashed. The Board directed to cash checks and to also continue to discuss the outstanding balance with the homeowners association.
6. **06-08/12: Discuss the Possible Addition of Regulations in the Village of Bannockburn Zoning Code Pertaining to (i) Accessory Structures in Right of Ways, (ii) Definitions, (iii) Inconsistencies between the Village's Building Code and Zoning Code, (iv) Chickens and Donkeys; and (v) Medical Marijuana.** Attorney Filippini suggested that we defer discussion on medical marijuana until after January 1st. He also noted that because of the placement of schools there are limited places where an establishment could go. Village Manager Lasday noted that Lake County has a task force and they are having municipalities submit their GIS and they are going to determine where suitable locations for a medical marijuana facility might be.

Regarding the issue of donkeys, the Board felt that donkeys are essentially horses. Village Attorney Filippini advised that an administration interpretation can be given that a donkey is a horse and no further action needs to be taken.

Village Manager Lasday stated that the inconsistencies between the building code and zoning code had to do with lighting on balconies. Those inconsistencies need to be addressed because the building code requires lighting but the zoning code prohibits the lighting.

Village Manager Lasday advised the other inconsistency is that patios are currently listed under the terraces definition and that there is a need for clarification because people are trying to circumvent ordinance by stating a patio is not a structure. This is an issue because a patio over 120 square feet will trigger other ordinances such as the landscaping/opacity requirement for structures. Trustee Orth stated that in his opinion that a patio is not a structure but that we need a mechanism to begin to require the other ordinances to be required. Village Manager Lasday stated that the staff interpretation is that a patio is a structure but that we need to make it more clear. Village Attorney Filippini stated that a distinction that can be made is the surrounding grade. If it is set in grade, such as a sidewalk or a driveway, to treat it as a driveway, but otherwise to treat it as a structure. The Board forwarded this item to the Plan Commission and Zoning Board of appeals for review and also recommended a Public Hearing.

Village Manager Lasday stated that regarding the accessory structures in Right of Ways AT&T wants to put an antenna on the railroad line utility poles. Under the Telecommunications Act they are arguing that this is not subject to zoning laws. Village Attorney Filippini stated that the Zoning Enabling Act specifically mentions that they are subject to zoning. They have a right under the Telecommunications Act and an FCC

ruling to make use of telephone poles, etc. for their installations, but whether they are allowed to do so under local zoning is a matter of local zoning control. With respect to telecommunications, generally, they have the ability to have facilities subject to local zoning regulations. He recommended that the Village have some kind of regulatory framework for the installation so that the Village knows what to expect on the poles and to limit them in terms of size, spacing, and quantity which can be addressed from a safety perspective. He stated the Village can't exclude them, but it can ask them to demonstrate that this can be accommodated without degrading the other utilities that are already using those poles.

The Board recommended that this issue be sent to Plan Commission and Zoning Board of appeals for review and a Public Hearing. There was discussion among the Board if it should have a "sunset clause". Village Attorney Filippini advised that a sunset clause may be included in case of abandonment but otherwise there is no reason for the sunset clause as AT&T can have the antennas there according to federal and state law as long as it is in agreement with local law. The Board agreed that this item will be put on the September agenda for PCZBA, along with structures, definitions, and chickens.

7. **07-08/12: Discuss Plans for the Stirling Circle.** Trustee Korner stated that landscaping plans are needed for Stirling Circle. It needs to be coordinated with the removal of the buckthorn, but in the meantime we need a plan for the next budget cycle. The residents are requesting a solid plan in place before the buckthorn is removed. There was a discussion among the Board of landscapers who could come up with plans, and it was determined that the Village Board needs to accept a plan, and then approach the residents with the one template for the circle. There was also discussion between the Board and Village staff regarding the cost of benches in the circle, as previously the Village had covered the difference in cost between what a resident paid and the cost of the bench, but that this practice cannot continue. It was determined that residents need to pay the full cost of the bench. Finance Director McCulloch stated that the cost of the bench has been \$1700-\$1800 for a bench, and then \$250 to \$275 to have a plaque created, and then the cost to have the plaque installed in cement. She also recommended that the maintenance and placement of vegetation around the benches should be up to the Village and that the memorial should be limited to just the bench. Recommendation that the cost of the bench be estimated at \$2000 to \$2200 which includes the bench, plaque, and installation. The Board clarified that this is not final approval of a bench for Mr. Tinucci as they have not seen any drawings yet, but it is an estimate.
8. **08-08/12: Discuss Holiday Lights for Winter 2013-2014.** Village Manager Lasday stated that last year there was an evergreen with white lights, but the garden club is concerned that if there are lights on an evergreen then it may be seen as a Christmas tree, and as a result they are not putting lights on that tree this year. Village President Barkemeyer asked if everyone was OK with white lights on the two trees that were lit last year (the ones that are running along the foundation of the building). The Board agreed. One tree was decorated with blue and white lights last year and as that seemed to be acceptable to all parties, the Board recommended that it be done that way again. The Board recommended that the evergreen tree in the front should be done again in multi-

color lights, and that the trees on the point should be done in white. It was further decided that the railings at the entrances to the Village should have white lights only.

9. **09-08/12: Consider Approval of An Ordinance Granting a Variation for the Installation of a Wall Sign for Alphagraphics (Bannockburn Green Retail Center).** Trustee Rothing moved, seconded by Trustee Orth, to approve Ordinance 2013-17, an Ordinance granting a Variation for the Installation of a Wall Sign for Alphagraphics. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing), Nays: None; Absent: Fisher.

10. **10-08/12: Report of the Architectural Review Commission Meeting on Tuesday, July 16, 2013:**
 - **Consideration of a Request for Approval of (1) a Modification to a Previously Approved Landscaping Plan, (2) a Modification to a Previously Approved Exterior Lighting Plan, (2) Installation of a Trellis, (3) Installation of a Generator, (4) Installation of a Statue, (5) Relocation of Driveway, and (6) Modification to a Stone Bridge Elevation for 2900 Telegraph Road, Submitted by Mr. and Mrs. Glenn and Lauren Morris.** Village Manager Lasday advised that the plans that had been approved initially were not zoning compliant, and that Mr. and Mrs. Morris have worked with her to bring the plans into compliance.
 - **Consider Approval of the Installation of Exterior Signage at Alphagraphics in the Bannockburn Green Retail Center, Located at 2561 Half Day Road, Bannockburn, Illinois, Submitted by AP POB Bannockburn, LLC.** This item was previously discussed and Ordinance 2013-17 was approved.

11. **11-08/12: Consider Approval of a Waiver to the Village Board Appeal Process Regarding the Following Architectural Review Commission Applications.**
 - **Consider Approval of a Modification to a Previously Approved Handicap Entrance Ramp, Located at 2223 Half Day Road, Submitted by College Park Athletic Club; and**
 - **Consider Approval of a Modification to an Exterior Elevation to Replace an Existing Doorway with a Brick Facade at the Existing Residence Located at 1250 Cedarcrest Drive, Submitted by Ioannis (Yianni) Konstantinou.** Village Manager Lasday reported on the two requests and stated that the reasoning for the request was due to the schedule of the Village Board and the Architectural Review Commission. Trustee Orth moved, seconded by Trustee Ansani, to approve a waiver of the Village Board Appeal Process. On a voice vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

12. **12-08/12: Consider Approval of a Resolution Authorizing the Resurfacing of the Entrance Drive of the Village Hall Parking Lot.** Trustee Orth moved, seconded by Trustee Ansani, to approve the Resolution Authorizing the Resurfacing of the Entrance Drive of the Village Hall Parking Lot. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

13. **13-08/12: Consider Approval of an Agreement between the Village of Bannockburn and the Board of Trustees of Northern Illinois University.** The Board asked for clarification that there is no obligation for health insurance or other benefits under the agreement. This was confirmed by Village Manager Lasday and she stated that Village Intern Cory Poris needs to be less than 1,000 hours per year outside of the NIU contract because of IMRF regulations. Trustee Orth moved, seconded by Trustee Ansani, to approve the Agreement between the Village of Bannockburn and the Board of Trustees of Northern Illinois University. On a roll call vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

14. **14-08/12: Consider of a Waiver of Competitive Bids and the Approval of a Contract Between SE Inc. (Sciarretta Enterprises) and the Village of Bannockburn for Snow Plow Services for Village of Bannockburn Roadways and Sidewalks/Pathways on Telegraph Road, Half Day Road and Waukegan Road within the Village of Bannockburn.** Trustee Rothing moved, seconded by Trustee Orth, to approve the Contract between SE Inc. and the Village of Bannockburn for Snow Plow Services. On a roll call vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

15. **15-08/12: Consider of a Waiver of Competitive Bids and the Approval of a Contract Between Tracz & Son, Inc. and the Village of Bannockburn for Snow Plow Services for the Village Hall, the Village Shelter, and the Village Water Reservoir.** Trustee Orth moved, seconded by Trustee Korner, to approve the Resolution Authorizing the Resurfacing of the Entrance Drive of the Village Hall Parking Lot. On a roll call vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

16. **16-08/12: Consider Approval of a Resolution Approving a Proposal from General Code to Incorporate into One Municipal Code the Village's Ordinances, Morals and Conduct Code, Traffic Code and Zoning Code Regulations.** Trustee Orth stated that he had been very impressed by Village Intern Andrea Litzhoff and her analysis of the proposals presented by the different codification companies. Based on her analysis, he saw General Code as the clear choice to codify our ordinances. Trustee Orth moved, seconded by Trustee Korner, to approve Resolution 2013-R-26, A Resolution Approving a Proposal from General code. On a roll call vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

17. **17-08/12: Consider Approval of an Update to the Participant Agreement for Illinois E-Pay Electronic Payment Services.** Trustee Orth moved, seconded by Trustee Rothing, to approve an Update to the Participant Agreement for Illinois E-Pay Electronic Payment Services. On a roll call vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

18. **18-08/12: Consider Approval of Pay Request #4 in the Amount of \$10,419.18 and Change Order #1 of the R.A Mancini Inc. Contract to Reduce the Amount of the**

Contract by the Amount of \$79,065.40 for a Total Revised Contract Amount of \$147,147.60 for the Del Mar Woods Watermain Interconnection Project. Trustee Boyle moved, seconded by Trustee Rothing, to approve Pay Request #4. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

19. 19-08/12: **Village Engineer Report.** **Pay Requests.* Village Engineer Gewalt presented pay requests #8 to R.A. Mancini Inc. in the amount of \$89,745.57 (Waukegan Road and Cedarcrest Watermain Project), a pay request to American Underground Inc. in the amount of \$1,340.00 for Invoice #7621 (Jet Rodding and Vacuum Removal of Debris from the Storm Sewer on Duffy Lane), a pay request to DeMuth, Inc. in the amount of \$3,000.00 for Invoice #HP2167 (Watermain Break Repair on Telegraph Road), a pay request to Woodland Landscape, Inc. in the amount of \$66,395.88 for Invoice #2 (Lakeside Drive 319 Grant Project), and a pay request to Woodland Landscape, Inc. in the amount of \$251,315.45 for Invoice #2 (Waukegan Road 319 Grant Project). Village Engineer Gewalt advised that the watermain project had included a number of possible contingencies regarding the complexity of the project and they were able to get it done with a minimum of issues. With the pay request is a change order that modifies the contract cost down from the estimated cost to the actual cost of the project. The final watermain project is expected to be approximately \$150,000 under budget. Trustee Rothing moved, seconded by Trustee Boyle, to approve the Pay Request. On a voice vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher. **Proposed Signage* discussion of the proposed signage for the 319 Grant Projects for Lakeside Drive Restoration Project and the Waukegan Road to Middle Fork of the North Branch Project. **High Terrace and Sunset Lane* projects will be started this week.
20. 20-08/12: **Village Police Chief Report.**
- Village Police Chief Ron Price reported that intern Jon Leary finished his internship with the Police Department and received an A from Western Illinois University for the internship. Village Intern Leary has been working on the accreditation, and the files will be dropped off to confirm that everything needed to apply for accreditation has been included.
 - Village Manager Lasday has been working with Village Police Chief Price on the Bannockburn BBQ Challenge.
 - Retail participation in the BBQ has increased. Officer Sears is now trained in Rapid Deployment and an exercise was held at Bannockburn School.
21. 21-08/12: **Village Counsel Report.** Village Attorney Filippini advised on the Helco court case, and warned that it may cause people to start suing preemptively. As a result, the Village will be one of the municipalities joining together to submit a brief regarding this ruling.
22. 22-08/12: **Village Clerk Report.** Village Clerk Raimondi attended an Illinois Municipal League meeting and among the topics were social media, guns, the Illinois Concealed Carry law, FOIA, and recording of executive sessions.

23. 23-08/12: **Village Manager Report.** Village Manager Lasday advised that hazardous tree removal will start when the tree survey comes back so that new trees can be replanted this year, and will likely start before the next Board meeting. She also advised that there is considerable interest in the waste hauling RFP. She met with the Comcast representative and they are asking for a 10 year agreement. She looked at the agreements they recently signed with Deerfield and other municipalities and the language was almost verbatim from the Mayor's Caucus. The only concerns are that the agreement must be consistent with what is required for our insurance and that the agreement is also consistent with our Right of Way Ordinances. Village staff will confirm that language is included in the agreement. We have the option of a pay channel, but with our use of social media there is a question of how effective it would be, especially since not everyone in the Village has Comcast. Electric Aggregation is ongoing and there have been issues with Constellation. MC2 has been trying to help us with the transition. 2275 Half Day Road had some water issues, but those are being resolved.

24. 24-08/12: **Village Commissioner Reports.**

**Finance Commissioner's Report.*

- July Monthly Financial Report. Village Finance Director advised that there have been many disbursements of cash so far this year but all are for planned expenditures. She further noted that every 3 years Standard and Poor's examines Village finances for bond rating and that she advised them also that these were planned expenditures. Building permits have increased; we had budgeted \$75,000 but we are already at \$50,000 for the fiscal year.
- August Bill Submit List. Trustee Ansani noted the Board reimbursement request, and he wanted to know the procedure. Village Attorney Filippini advised that reimbursements are expected but it needed to be identified in the budget and accommodations need to be made in the budgets for those expenditures. He recommended a protocol where there is a staff form to be filled out. Village Manager Lasday will check with auditors and Northwest Municipal Conference to see their recommendations also. A budget allowance can be created, or a specific amount per trustee is allowed to be supplemented by appropriate invoices. Orth advised we should check with auditors to see how they want it handled. Trustee Ansani moved, seconded by Trustee Boyle, to approve August Bill Submit List. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.
- Quarterly Investment Report. We have had negligible returns on our investments.

**Economic Development Commissioner's Report.*

- Battle of Bannockburn BBQ Challenge. Trustee Rothing stated that there have been steps taken to advertise through social media for the first time. Village Manager Lasday stated that it seems to have been very effective.
- Car Show. The car show at Bannockburn Green Retail Center was well attended.
- Golf Scramble. Approximately 12 people have signed up so far, and prizes are being collected for the September 15th event.
- Bannockburn Day. The Bears football game will be broadcast at Bannockburn Day.

**Roads and Right of Ways Commissioner Report.* Trustee Korner noted damage to Village Road shoulders. He discussed it with village Manager Lasday who advised it has become a problem with contractors working for residents to park on the shoulders, damaging them. Village Police Chief Price advised that because of the rain the shoulders are soft. The police are issuing warnings and then tickets to try to minimize the number of vehicles being parked on the shoulder. Village Police Chief Price advised that by giving warning we create a record of the vehicle that was parked on the shoulder that we can refer to if there is resulting damage.

25. 25-08/12: **Village President Report.** Village President Barkemeyer noted that there is a new Watershed Development Ordinance, and that FEMA sent a letter stating that we needed to approve and accept the ordinance to get flood insurance. Village Attorney Filippini will prepare the Ordinance. Lastly he stated that a golf outing will be held for the Lake County Municipal League in September.

26. 26-08/12: **Executive Session.** Trustee Orth moved, seconded by Trustee Korner, to enter executive session for land acquisition and disposition, personnel, and executive session minutes. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher. Executive Session was entered into at 9:53.

There being no further discussion in Executive Session, Trustee Orth moved, seconded by Trustee Korner, to exit out of Executive Session. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: One (Fisher). Executive Session was adjourned at 10:07 PM.

27. 27-08/12: **Consideration of Approval of a Gift Card for former Village Intern Jon Leary.** Trustee Ansani moved, seconded by Trustee Boyle, to give Jon Leary a \$1,000 gift card. On a roll call vote, the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

28. 28-08/12: **Consideration of Approval of the July 8, 2013 Board Meeting Minutes.** Trustee Boyle moved, seconded by Trustee Orth, to approve the July 8th 2013 Board Meeting Minutes. On a voice vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

29. 29-08/12: **Consideration of Approval of the July 8, 2013 Executive Board Meeting Minutes.** Trustee Boyle moved, seconded by Trustee Orth, to approve the July 8th 2013 Board Meeting Minutes. On a voice vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.

30. 30-08/12: **Adjournment.** Trustee Korner moved, seconded by Trustee Ansani, to adjourn the meeting at 10:09 PM. On a voice vote the motion was unanimously approved. Ayes: Five (Ansani, Boyle, Korner, Orth, Rothing); Nays: None; Absent: Fisher.